

LOCAL POLICE & FIRE SCRUTINY SUB-COMMITTEE – 4 JUNE 2015

Local Police & Fire Scrutiny Sub-Committee

Thursday 4 June 2015 at 2.30pm

Present: Councillors Brennan, Brooks, Clocherty, Jones, Loughran, McCabe, McColgan and Shepherd.

Chair: Councillor Loughran presided.

In attendance: Head of Safer & Inclusive Communities and Ms S Lang (for Head of Legal & Property Services).

In attendance also: Chief Superintendent J Downie and Chief Inspector E Brown, Police Scotland and Group Manager P Nelis, Scottish Fire & Rescue Service.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

407 Apologies, Substitutions and Declarations of Interest 407

An apology for absence was intimated on behalf of Councillor McEleny.

No declarations of interest were intimated.

408 Scottish Fire and Rescue Service Performance Report 408

There was submitted a report on Fire and Rescue performance and activities during the 2014-2015 reporting period.

Decided:

- (1) that the report be noted; and
- (2) that an accompanied tour of Greenock Fire Museum and Heritage Centre be arranged for all Elected Members.

409 Police Scotland Performance Report 409

There was submitted a performance report for the Inverclyde local policing area covering the period 1 April 2014 to 31 March 2015 showing a comparison with the same period in the previous year.

Decided: that the report be noted.

THE INVERCLYDE COUNCIL – 4 JUNE 2015

The Inverclyde Council

Thursday 4 June 2015 at 4pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Grieve, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi, Shepherd and Wilson.

Chair: Provost Moran presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director Inverclyde Health & Social Care Partnership, Chief Financial Officer, Head of Legal & Property Services, Head of Safer & Inclusive Communities, Head of Environmental & Commercial Services, Business Support Executive, Members' Services Manager and Corporate Communications Manager.

In attendance also: Mr M Thomas and Ms C Bailey, Grant Thornton, Auditors.

Rev Alan Sorensen opened proceedings with a prayer.

Prior to the commencement of business, the Council observed a minute's silence in memory of former Provost and Councillor Sir Simpson Stevenson, following which Councillors McCabe, Clocherty and Rebecchi paid tribute to Sir Simpson's many years of service to the community of Inverclyde.

410 Apologies and Declarations of Interest 410

No apologies for absence or declarations of interest were intimated.

**Minutes of Meetings of
The Inverclyde Council, Committees, Sub-Committees and Boards**

411 Local Police & Fire Scrutiny Sub-Committee – 9 April 2015 411

Approved on the motion of Councillor Loughran.

412 Inverclyde Council – 9 April 2015 412

Approved on the motion of Provost Moran.

413 Audit Committee – 21 April 2015 413

Approved on the motion of Councillor Rebecchi.

414 Health & Social Care Committee – 23 April 2015 414

Approved on the motion of Councillor McIlwee.

THE INVERCLYDE COUNCIL – 4 JUNE 2015

- 415 Environment & Regeneration Committee – 30 April 2015 415**
- Councillor McCormick moved approval of the minute as a correct record and, with regard to paragraph 321 (Environmental & Commercial Services (Roads) SPT Grant Funded Projects (2015/16)) asked the Council to note that, since the meeting of the Committee, confirmation had been received from SPT that the original offer of grant funding of £89,000 for extension of Regional Cycle Route R21 through Coronation Park had been awarded and the implications were that the original level of funding had been achieved from this grant and Cycle Route R21 was receiving 100% grant funding.
- Decided:**
- (1) that the minute be approved; and
 - (2) that the position in respect of the funding of Cycle Route R21 be noted.
- 416 Education & Communities Committee – 5 May 2015 416**
- Approved** on the motion of Councillor Loughran.
- 417 General Purposes Board – 13 May 2015 417**
- Approved** on the motion of Councillor Dorrian.
- 418 Policy & Resources Executive Sub-Committee – 14 May 2015 418**
- Approved** on the motion of Councillor McCabe.
- 419 Policy & Resources Committee – 19 May 2015 419**
- Approved** on the motion of Councillor McCabe.
- 420 Inverclyde Shadow Integration Joint Board – 28 May 2015 420**
- Approved** on the motion of Councillor McIlwee.
- 421 Planning Board – 3 June 2015 421**
- Approved** on the motion of Councillor Wilson.
- 422 Administrative Arrangements: Cycle of Council, Committee, Sub-Committee and Board Meetings 422**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources setting out for approval the cycle of Council, Committee, Sub-Committee and Board meetings for the period to June 2016.
- The Head of Legal & Property Services advised the Council that since the writing of the report, intimation had been received of the formal approval by the Scottish Government of the Inverclyde Integration Scheme and that, as a consequence, the reference in the timetable to the Inverclyde Shadow Integration Joint Board should be to the Inverclyde Integration Joint Board.

THE INVERCLYDE COUNCIL – 4 JUNE 2015

Decided:

(1) that approval be given to the proposed cycle of Council, Committee, Sub-Committee and Board meetings for the year to June 2016 as set out in the timetable appended to the report; and

(2) that on a trial basis, the start time of the Education & Communities Committee be brought forward to 2pm for the Communities business and 4pm for the Education business (with provision for a later start if necessary) and that prior to the end of the current cycle, this arrangement be subject to cross party review including by the Strategic Leadership Forum and that the review also take account of the views of the five outside representatives on the Committee.

423 Financial Strategy 2015/2023 - Update**423**

There was submitted a report by the Chief Financial Officer appending the updated Financial Strategy for review and approval.

Decided:

(1) that approval be given to the latest version of the Financial Strategy 2015/2023 appended to the report; and

(2) that it be noted that a report on the Budget Strategy will be submitted to the August meeting of the Policy & Resources Committee.

424 Review of Polling Places**424**

There was submitted a report by the Chief Executive on proposals for a review of the Council's Polling Scheme.

During the course of discussion on this item, Members suggested a number of locations for further review and the Head of Legal & Property Services confirmed that these would be assessed as part of the ongoing process.

Decided:

(1) that approval be given to the commencement of the review of the Polling Scheme for the three locations specified; and

(2) that it be remitted to the Head of Legal & Property Services to report further in terms of the outcome of the Consultation Review.

425 Scheme for Councillors' Surgeries**425**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Council to consider amendments to the procedures for arranging Councillors' surgeries.

Decided:

(1) that approval be given to the purchase of an appropriate number of portable screens suitable for both indoor and outdoor use to advertise Councillors' surgeries at specific locations; and

(2) that it be noted that there will be a review of the advertising arrangements for Councillors' surgeries as part of the budget process and that this will be the subject of a further report in due course.

THE INVERCLYDE COUNCIL – 4 JUNE 2015

- 426 Roles and Remits of Member Champions 426**
- There was submitted a report by the Chief Executive reviewing and formalising the roles and remits of various Member Champions appointed by the Council.
- Decided:**
- (1) that approval be given to the roles and remits of the following Member Champions as set out in appendices 1 to 7 of the report:
 Older People's Champion
 Young People's Champion
 Carers' Champion
 Armed Forces' Champion
 Healthy Lifestyles Champion
 Welfare and Financial Inclusion Champion
 Sports Champion
- (2) that action be taken to ensure that there are appropriate links and signposting to the Member Champions on the Council's website; and
- (3) that arrangements for consultation with Member Champions on their areas of interest be developed as part of the Council Committee decision-making process.
- 427 The "One in Five" Campaign: Involving Disabled People in Politics 427**
- There was submitted a report by the Chief Executive seeking agreement for the Council to sign up to the "One in Five" Campaign which calls on organisations to sign up to a charter which pledges to make society and politics more accessible for disabled people.
- Decided:**
- (1) that the Council agree to support the "One In Five" Campaign by signing the charter; and
- (2) that a report be submitted which demonstrates how the Council is meeting the requirements of the charter and the needs of specific Members.
- 428 City Deal Collaborative Framework for Professional Services 428**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval, in terms of Contract Standing Order 12.1, to establish a framework for professional services using a collaborative procurement approach with the Councils which are part of City Deal.
- Decided:** that approval be given to the request to take part in establishing a collaborative framework for professional services for City Deal projects, in accordance with Contract Standing Order 12.1.
- 429 Update on Local Strategies to Alleviate Child Poverty 429**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing the Council with details of the work which has been carried out in connection with tackling child poverty in Inverclyde and (2) making recommendations as to where additional support is required locally.
- Decided:**
- (1) that the Council note the activity which is taking place across Inverclyde to tackle poverty;

THE INVERCLYDE COUNCIL – 4 JUNE 2015

(2) that it be agreed to ask the Community Planning partners to resource jointly with the Council a project co-ordinator to develop the family support model in Broomhill and that this be the subject of a further report;

(3) that it be agreed that the Leader of the Council write to the Scottish and UK Governments setting out a number of specific requests to help support Inverclyde tackle child poverty;

(4) that, learning from the Glasgow model, agreement be given to investigate setting up an engagement panel involving people living in Inverclyde who have experienced, or are experiencing, poverty to inform an asset based approach to tackling poverty; and

(5) that the Council note the activity and success of the Financial Inclusion Partnership and agree that the refreshed Financial Inclusion Strategy and Action Plan be submitted to an appropriate future Committee.

430 Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 4 2014 – Remit from Environment & Regeneration Committee 430

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 7 April 2015 requesting approval of the proposed Traffic Regulation Order – The Inverclyde Council Disabled Persons’ Parking Places (On-Street) Order No. 4 2014.

Decided: that the Inverclyde Council approve the making of the Traffic Regulation Order – The Inverclyde Council Disabled Persons’ Parking Places (On-Street) Order No. 4 2014, all as detailed in the copy of the proposed Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

431 Road Safety Inspection and Fault Categorisation Guidance Document – Remit from Environment & Regeneration Committee 431

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 30 April 2015 relative to the Road Safety Inspection and Fault Categorisation Guidance document.

Decided: that it be agreed to adopt the Road Safety Inspection and Fault Categorisation Guidance document appended to the report as policy and good practice, it being noted that the reference within the document to annual inspections is a minimum and that the Council will continue to carry out inspections on a six monthly basis in relation to Category 4b carriageways.

Councillor Jones left the meeting at this juncture.

432 Accounts of Charitable Trusts and Awards 432

There was submitted a report by the Honorary Treasurer requesting the Council as Trustees to take action relative to the updated accounts of Charitable Trusts and Awards.

THE INVERCLYDE COUNCIL – 4 JUNE 2015

Decided: that the Council as Trustees:

- (1) adopt the annual accounts for both the Lady Alice Shaw-Stewart Memorial Fund and the William Stewart of St Fillans Bequest for the year ended 31 March 2015 and approve their onward transmission to the Office of the Scottish Charity Regulator (OSCR);
- (2) note the findings within Grant Thornton's audit report;
- (3) note and homologate the award made by the Lady Alice Shaw-Stewart Memorial Trust;
- (4) approve the actions to wind-up the William Stewart of St Fillans Bequest and its removal from the OSCR register; and
- (5) note the ongoing action to reorganise and wind-up the Lady Alice Shaw-Stewart Memorial Fund.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act and the item thereafter on the grounds that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as detailed in the relevant minute.

433 CoSLA Constitution and Membership 433

There was submitted a report by the Chief Executive (1) informing the Council of the changes which had been made to CoSLA's Constitution and (2) highlighting a number of implications which have arisen as a result of the decision of four Councils to leave CoSLA.

Decided: that the Council note the implications of CoSLA's revised Constitution.

Appendices to Minutes

434 Environment & Regeneration Committee – 30 April 2015 434

Approved on the motion of Councillor McCormick.

435 Policy & Resources Committee – 19 May 2015 435

Approved on the motion of Councillor McCabe.

GENERAL PURPOSES BOARD – 10 JUNE 2015

General Purposes Board**Wednesday 10 June 2015 at 3.00pm**

Present: Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Dorrian, Grieve, Jones, Loughran, McColgan, McIlwee and Rebecchi.

Chair: Councillor Dorrian presided.

In attendance: Mr D Keenan (for Head of Legal & Property Services) and Chief Inspector E Brown, Police Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

436 Apologies, Substitutions and Declarations of Interest 436

There were no apologies, substitutions or declarations of interest intimated.

437 Application for Grant of a Street Trader Licence – John Molloy 437
Fixed Site at Esplanade (lay-by between the Boat Club & North Street), Greenock

There was submitted a report by the Head of Legal & Property Services for grant of a Street Trader Licence by Mr Molloy following the submission of twenty three objections to the application.

Mr Molloy proposes to operate a mobile stall trading in hot and cold food and beverages at the Esplanade (lay-by between the Boat Club and North Street), Greenock during the hours 8.00 a.m. – 3.00 p.m. Monday to Friday and 10.00 a.m. – 4.00 p.m. on Sunday.

Mr Molloy was present and a number of objectors were in attendance.

Mr Keenan advised the Board on the content of the Report and the objections received.

The Board heard Mr Molloy in support of his application.

During discussion the Board heard Chief Inspector Brown on comments raised.

After discussion the Board unanimously agreed to refuse the application.

Decided: the application be refused.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

438 Application for Grant of Street Trader Licence – Anthony McVey 438
Fixed Site at East Breast Street, Greenock

There was submitted a report by the Head of Legal & Property Services for grant of a Street Trader Licence by Mr McVey following a Police objection.

Mr McVey proposes to operate a mobile stall trading in hot and cold food and beverages at East Breast Street, Greenock during the hours 8.00 a.m. – 4.00 p.m. Monday to Saturday.

Mr McVey was not present.

Mr Keenan advised that the applicant had contacted the Licensing Section indicating he is unable to attend the meeting today and requested a continuation to the next meeting.

GENERAL PURPOSES BOARD – 10 JUNE 2015

Decided: continue consideration to the next meeting of the Board.

Councillor Loughran arrived at the meeting following this item.

**439 Application for Grant of Street Trader Licence – Peter McGill
Fixed Site at Branchton Road, Greenock**

439

There was submitted a report by the Head of Legal & Property Services for grant of a Street Trader Licence by Mr McGill following the submission of an objection to the application.

Mr McGill proposes to operate a mobile stall trading in hot and cold food and beverages at Branchton Road, Greenock during the hours 8.00 a.m. – 4.00 p.m. Monday to Friday and 8.00 a.m. – 1.00 p.m. on Saturday.

Mr McGill was not present.

Mr Keenan advised this item had been continued from the previous meeting to permit a site visit to take place. He informed the Board the site visit was held on 21 May 2015 primarily to measure the distance of the proposed site to the school which was approximately 380 metres. Mr Keenan informed Members that this does not meet the 500 metres curtilage of the Board's Policy.

The Members who visited the site agreed with this position.

Councillor Dorrian moved refusal of the application which was unanimously agreed by the appropriate Members.

Decided: the application be refused.

Councillor Loughran left the meeting at the conclusion of this item.

440 Application for Taxi Driver's Licence – Scot Tynan

440

There was submitted a report by the Head of Legal & Property Services for grant of a Taxi Driver's Licence by Mr Tynan following a Police objection.

Mr Tynan was present.

Mr Keenan advised on the background of the report.

The Board heard Chief Inspector Brown in support of the Police objection and Mr Tynan in support of his application.

Following discussion, Councillor Campbell-Sturgess moved grant of the application. As an amendment Councillor Jones moved refusal. On a vote, four Members voted for the amendment and six Members for the motion which was declared carried.

Decided: the application be granted.

ENVIRONMENT & REGENERATION COMMITTEE – 16 JUNE 2015

Environment & Regeneration Committee

Tuesday 16 June 2015 at 3pm

Present: Provost Moran, Councillors Ahlfeld, Clocherty, Dorrian, Jones, Campbell-Sturgess (for MacLeod), McCabe, McCormick, Nelson and Shepherd.

Chair: Councillor McCormick presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Mr J Kerr and Ms J Dalgleish (Legal & Property Services), Ms M McCabe (for Chief Financial Officer), Head of Environmental & Commercial Services, Mr G Blackie and Mr M Higginbotham (Environmental & Commercial Services), Property Assets Manager and Corporate Communications Manager.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

441 Apologies, Substitutions and Declarations of Interest 441

An apology for absence was intimated on behalf of Councillor MacLeod, with Councillor Campbell-Sturgess substituting.

Councillors Ahlfeld, Clocherty and McCabe declared an interest in agenda item 8 (Property Assets Management Report).

442 Environment & Regeneration Capital Programme Update 442

There was submitted a report by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer (1) providing an update on the proposals for specific allocations within the current Capital Programme and (2) seeking approval for the progression of major capital projects nearing tender issue stage.

(Councillor Dorrian left the meeting during consideration of this item of business).

Decided:

(1) that the Committee note and approve the allocation of funding to the Coronation Park slipway project as outlined in section 5 of the report and that a further report on the potential investment required in the park, with details of costs, be submitted to the Committee in due course;

(2) that the Committee note and approve the allocation of funding to the Ravenscraig Stadium floodlighting project as outlined in section 6;

(3) that the Committee note and approve the proposals in terms of the Core Property Services allocation and the projects being taken forward as outlined in section 7;

(4) that approval be given to the issue of tenders for the District Court Offices refurbishment and that delegated authority be granted to the Head of Legal & Property Services to accept the lowest acceptable tender provided the cost is within the budget allocation for the project;

(5) that approval be given to the issue of tenders for the Pottery Street vehicle maintenance building and that delegated authority be granted to the Head of Legal & Property Services to accept the lowest acceptable tender provided the cost is within the budget allocation for the project; and

ENVIRONMENT & REGENERATION COMMITTEE – 16 JUNE 2015

(6) that a report on the works at Port Glasgow Town Hall and Greenock Municipal Buildings including the condition of the buildings, the level of future investment required and potential timescales be submitted to the Committee in due course.

443 Powerboat P1 Event 2016**443**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a proposal for Inverclyde Council and Riverside Inverclyde to jointly host the first Powerboat P1 Scottish Grand Prix of the Seas on a free-to-view basis.

Mr Neil Lochiel, Riverside Inverclyde, was present and answered a number of questions from Members.

(Councillor Dorrian returned to the meeting during consideration of this item of business).

Decided:

(1) that, subject to Policy & Resources Committee approval, approval be given to the Council's involvement in the 50/50 partnership with Riverside Inverclyde to host the first Powerboat P1 Scottish Grand Prix of the Seas event in Inverclyde including approval of (a) a Council contribution of up to £80,000 excluding VAT and (b) the remaining £45,000 budget from Inverclyde Council's Service Level Agreement with Riverside Inverclyde to support tourism-related business development to be re-directed towards this event;

(2) that the Committee note that a further report on the outcome of the 2016 event and seeking authority to participate in the 2017 and 2018 events will be submitted to the Committee in Autumn 2016;

(3) that the Committee support the concept of the mile-long Inverclyde Showcase accompanying the event;

(4) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to conclude, agree and deliver (a) event fee negotiations with Riverside Inverclyde, the Powerboat P1 organisation (including modification to the race route and design of the liveried boat) and, as appropriate, identify resources to support delivery of the event and (b) the implementation of the overall project in collaboration with Riverside Inverclyde and procure part or all services, where necessary; and

(5) that, subject to scrutiny of final estimates and satisfactory conclusion of the above negotiations in consultation with the Chief Financial Officer and the Head of Legal and Property Services, the Corporate Director Environment, Regeneration & Resources commit Inverclyde Council funds to co-host this event in June 2016.

444 Broomhill Regeneration**444**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on Riverside Inverclyde's progress relating to the proposed regeneration of Broomhill, Greenock.

Decided:

(1) that the Committee note progress to date and that further progress reports will be submitted for Members' information and consideration in due course; and

(2) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to engage Riverside Inverclyde to submit appropriate funding applications to the Regeneration Capital Grant Fund to enable the development of the new light industrial area as outlined in paragraph 5.2 of the report and that a further report be submitted to Members prior to any commitment being entered into.

ENVIRONMENT & REGENERATION COMMITTEE – 16 JUNE 2015

445 Decriminalised Parking Enforcement – Parking Strategies for Towns and Villages Outside Greenock 445

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the draft parking strategies for Port Glasgow, Gourock, Kilmacolm, Quarriers, Inverkip and Wemyss Bay.

Decided:

- (1) that the Committee note the principles of Inverclyde Council's parking strategy for settlements outside Greenock;
- (2) that approval be given to the proposed strategies for settlements outside Greenock, based on a comparison between those principles and the requests for change given in the appendix to the report;
- (3) that it be remitted to the Head of Environmental & Commercial Services to prepare and promote Traffic Regulation Orders to progress and enforce the proposed strategies;
- (4) that it be noted officers will review Kempock Street car park's operation and restrictions a year after implementation along with consideration of extending restrictions into Saturday; and
- (5) that it be noted officers continue to investigate new opportunities for off-street parking in Kilmacolm and that a further report will be submitted to Members in due course.

446 Request to Proceed to Tender – Blacksmith Term Contract 446

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to issue and accept tenders for Blacksmith Term Contracts.

The Head of Legal & Property Services clarified that the recommendation relates to a two year contract on the basis of one year with the option to extend for a further year subject to satisfactory performance.

Decided: that approval be given to the issuing of tenders in respect of the Blacksmith work for a period of two years, on the basis of one year with the option to extend for a further year subject to satisfactory performance, and that delegated authority be granted to the Head of Legal & Property Services to accept the most economically advantageous tenders.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Baker Street Realignment Options Update Report	6, 8 and 9
Property Assets Management Report	2, 6 and 9
Waterfront Cinema	2, 6 and 9

ENVIRONMENT & REGENERATION COMMITTEE – 16 JUNE 2015

447 Baker Street Realignment Options Update Report**447**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on progress relative to options for the realignment of Baker Street at its sharp bend with Drumfrochar Road.

Decided: that the Committee note the progress in relation to the project and that Option 1 will be progressed with design work through the appointment of consultants and that a further report will be submitted to the September meeting of the Committee which will highlight any increased financial costs and that a presentation for Members be arranged prior to the September meeting.

448 Property Assets Management Report**448**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council's property assets.

Councillors Ahlfeld, Clocherty and McCabe declared non-financial interests in this matter: Councillor Ahlfeld as a Board Member of River Clyde Homes, Councillor Clocherty as a Board Member of Riverside Inverclyde and Councillor McCabe as a Board Member of River Clyde Homes and Riverside Inverclyde. They also formed the view that the nature of their interests and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Following consideration, the Committee agreed to the action recommended in respect of (1) land and buildings at Drumfrochar Road and Baker Street, Greenock, (2) land at Sinclair Street, Greenock and Crescent Street, Greenock, (3) land at Trafalgar Street, Greenock, (4) land at Inverkip, (5) a change of name, (6) Gourrock Municipal Buildings, (7) part of Greenock Cut and (8) a site in Greenock, all as detailed in the appendix.

449 Waterfront Cinema**449**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to provide business development and property assistance support to the Waterfront Cinema at a value beyond Officers' delegated limits.

Decided: that it be agreed to increase the cumulative intervention and rate of intervention from business support measures to support the Waterfront Cinema as set out in the report.

AUDIT COMMITTEE - 18 JUNE 2015

Audit Committee

Thursday 18 June 2015 at 3pm

Present: Provost Moran, Councillors Ahlfeld, Campbell-Sturgess, McCabe (for Clocherty), Dorrian, Jones, MacLeod, Nelson and Rebecchi.

Chair: Councillor Rebecchi presided.

In attendance: Chief Executive, Corporate Director Environment, Regeneration & Resources, Chief Financial Officer, Head of Legal & Property Services, Finance Manager, Chief Internal Auditor and Managing Solicitor (Litigation, Licensing and Committee Services).

Present also: Ms C Bailey and Mr M Thomas (Grant Thornton).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

450 Apologies, Substitutions and Declarations of Interest 450

Apologies for absence were intimated on behalf of Councillors Clocherty and Loughran, with Councillor McCabe substituting for Councillor Clocherty.

No declarations of interest were intimated.

451 Unaudited Annual Accounts for the Year Ended 31 March 2015 451

There was submitted a report by the Chief Financial Officer requesting that the Committee review the unaudited annual accounts for the year ending 31 March 2015 and approve their submission to Audit Scotland by the statutory deadline of 30 June 2015.

Decided:

- (1) that the Committee approve the onward transmission of the unaudited annual accounts for the year ending 31 March 2015 to Audit Scotland; and
- (2) that a special meeting of the Audit Committee be held on 24 September 2015 at 3pm to consider the intimation of matters arising from the audit of the 2014/15 annual accounts.

POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 18 JUNE 2015

Policy and Resources Executive Sub-Committee

Thursday 18 June 2015 at 4 pm

Present: Councillors McColgan (for Clocherty), MacLeod, McCabe, McIlwee and Wilson.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Chief Financial Officer, Head of Organisational Development, Human Resources & Communications, Head of Safer & Inclusive Communities, Finance Manager and Corporate Communications Manager.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

452 Apologies, Substitutions and Declarations of Interest 452

An apology for absence was intimated on behalf of Councillor Clocherty with Councillor McColgan substituting.

No declarations of interest were intimated.

453 Inverclyde Council and Trade Union Partnership at Work Pledge 453

There was submitted a report by the Head of Organisational Development, Human Resources & Communications on proposals for a Partnership at Work Pledge between the Council and Trades Unions which will assist in building on the good working relationship and the co-operative approach to employment relations which already exist across the Council.

Following discussion, Councillor McCabe moved (1) that the Sub-Committee approve the contents of the report and specifically the Inverclyde Council and Trade Union Partnership at Work Pledge as shown in appendix 1 and (2) that the Sub-Committee note that arrangements will be made for representatives from the Council and Trades Unions to sign the Pledge formally once approved. As an amendment, Councillor Wilson moved that no action be taken on the proposed Pledge. On a vote, 1 Member voted for the amendment and 4 for the motion which was declared carried.

Decided:

(1) that the Sub-Committee approve the contents of the report and specifically the Inverclyde Council and Trade Union Partnership at Work Pledge as shown in appendix 1; and

(2) that the Sub-Committee note that arrangements will be made for representatives from the Council and Trades Unions to sign the Pledge formally once approved.

454 Commission on Local Tax Reform 454

There was submitted a report by the Chief Financial Officer (1) providing background information relating to the Commission for Local Tax Reform and (2) appending a proposed draft response for the Sub-Committee's consideration.

POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 18 JUNE 2015

Following discussion, Councillor McCabe moved that the draft submission from the Council appended to the report be approved and sent to the Minister for Local Government and Community Empowerment following consideration of the comprehensive response by CoSLA's Fiscal Empowerment Task Group by the CoSLA Convention on 26 June 2015. As an amendment, Councillor Wilson moved that no submission be made. On a vote, 1 Member voted for the amendment and 3 for the motion which was declared carried.

Decided: that the draft submission from the Council appended to the report be approved and sent to the Minister for Local Government and Community Empowerment following consideration of the comprehensive response by CoSLA's Fiscal Empowerment Task Group by the CoSLA Convention on 26 June 2015.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-

Item	Paragraph(s)	
Commission on Local Tax Reform – Appendix 2	6	
Update on the Greenock Arts Guild Limited: The Beacon Arts Centre	6 and 12	
Inverkip Community Facility: Progress Update	6, 8 and 9	
455 Commission on Local Tax Reform – Appendix 2		455
There was submitted draft CoSLA submission to the Commission on Local Tax Reform dated May 2015.		
Noted		
456 Update on the Greenock Arts Guild Limited: The Beacon Arts Centre		456
There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on the progress of the Board of Greenock Arts Guild Limited (GAG) in meeting the conditions of the Council's financial support as agreed at the January 2015 Council meeting.		
Decided:		
(1) that the Sub-Committee note the progress which has been made by GAG in order to secure the release of revenue and capital funding as approved by the Council subject to the detailed agreed terms; and		
(2) that the Sub-Committee note that a further report will be submitted to Committee prior to the release of any of the £1.95m previously agreed by the Council.		

457 Inverkip Community Facility: Progress Update**457**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) providing an update on the progress made to develop the new Inverkip Community Facility and (2) seeking authority in respect of a number of issues to conclude final negotiations and agreements with the relevant parties and approve funding, which were agreed, all as detailed in the appendix.

GENERAL PURPOSES BOARD – 25 JUNE 2015

General Purposes Board**Wednesday 25 June 2015 at 2.00pm**

Present: Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Dorrian, Loughran, McColgan, McIlwee and Rebecchi.

Chair: Councillor Dorrian presided.

In attendance: Mr D Keenan (for Head of Legal & Property Services) and Inspector D Kane, Police Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

458 Apologies, Substitutions and Declarations of Interest 458

Apologies for absence were submitted on behalf of Councillor Grieve and Jones.

There were no substitutions or declarations of interest intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

459 Request for Suspension of Taxi Driver's Licence – Neil Cannie 459

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider the suspension of Mr Cannie's Taxi Driver's Licence which expires on 31 August 2015.

Mr Cannie was not present or represented.

Mr Keenan advised on the background of the report and informed Members that Mr Cannie's Taxi Driver's Licence had been immediately suspended on 11 June 2015 following a letter submitted by Police Scotland dated 2 June 2015.

The Board heard Inspector Kane in support of the T/Chief Superintendent's recommendation.

Following discussion it was unanimously agreed to uphold the immediate suspension and further suspend Mr Cannie's licence for the unexpired portion of licence.

Decided:

- (i) to uphold immediate suspension; and
- (ii) to suspend licence for the unexpired portion, namely to 31 August 2015.

GRANTS SUB-COMMITTEE – 25 JUNE 2015

Grants Sub-CommitteeThursday 25 June 2015 at 3pm

Present: Councillors Campbell-Sturgess, Dorrian, McColgan, McIlwee, Shepherd and Wilson.

Chair: Councillor McColgan presided.

In attendance: Head of Safer & Inclusive Communities, Service Manager - Community Learning & Development, Ms J Fallon (Community Learning & Development) and Mr N Duffy (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

460 Apologies, Substitutions and Declarations of Interest 460

No apologies for absence were intimated.

Councillor Wilson declared an interest in agenda item 2 (Round 1 Applications 2015-2016).

461 Round 1 Applications 2015 - 2016 461

There was submitted a report by the Corporate Director Education, Communities & Organisational Development giving details of applications received for consideration for funding from the Grants to Voluntary Organisations Budget in 2015 - 2016.

Councillor Wilson declared a non-financial interest in this item as the Chair of Kelburn Community Action Group. He also formed the view that the nature of his interest in the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process..

Decided:

(1) that grants be made to voluntary organisations as follows:-

Group	Award
One Off Grants	
Greenock Light Opera Club	£1,000
Inverclyde Camera Club	£500
RIG Arts Ltd	Nil
Ardgowan Club	Nil

Following discussion, Councillor McColgan moved that Grosvenor Bowling Club's application be granted to the value of £2,000, as recommended by Officers at the meeting.

As an amendment, Councillor Wilson moved that the application be granted to the value of £1,500.

GRANTS SUB-COMMITTEE – 25 JUNE 2015

On a vote, 3 Members voted for the amendment and 3 for the motion. There being equality in voting, the Convener exercised his casting vote in favour of the motion which was declared carried.

Decided:

Grosvenor Bowling Club	£2,000
Inverkip Bowling Club	£1,500
Rankin Park Bowling Club	£1,500
Wellington Park Bowling Club	£1,500
L Club - Scottish Episcopal Church, The Church of St Mary The Virgin, Port Glasgow	£399
Boglestone Community Association	£5,000
Broomhill Tenants and Residents Association	£2,000
Gateside Residential Association	£500
Gibshill Community Centre (SCIO)	£5,000
Gourock Rotary Club	£200
Inverkip Community Enterprise I.C.E.	£5,000
Port Glasgow Credit Union	Nil
Prospecthill Community Focus	£2,000
St Columba's High School Parent Council	Nil
The Ripe Bunch	Nil
St Columba Church Toddlers & Playgroup	£500
Ardgowan Tennis Club	Nil
Gourock Golf Club	Nil
Auchmountain Community Resource Centre	£5,000
1st Gourock (CDO) Scout Group	Nil
49F Greenock Squadron Air Training Corps	£1,500
The Girls' Brigade in Scotland	£2,000
Inverclyde Christian Initiative	Nil
Lyle Gateway	Nil
Applications Resubmitted for Change of Use of Award	
Kelburn Community Action Group	£4,000
Inverclyde Globetrotters	£3,000
Applications Resubmitted for Approval Following Change of Name	
Greenock Hockey Club	£1,000

and

(2) that a report be submitted to a future meeting of the Education & Communities Committee on proposals for the disbursement of any unallocated sums within the Grants to Voluntary Organisations Budget for 2015 – 2016.

HUMAN RESOURCES APPEALS BOARD – 30 JUNE 2015

Human Resources Appeals Board**Tuesday 30 June 2015 at 10am**

Present: Councillors Brennan, Brooks and Jones.

Chair: Councillor Brooks presided.

In attendance: Mr J Hamilton (for Head of Legal & Property Services) and Mr A Wilson (for Head of Organisational Development, HR & Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

462 Apologies, Substitutions and Declarations of Interest 462

Apologies for absence were intimated on behalf of Councillors Clocherty and Shepherd.

No declarations of interest were intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

463 Appeal Against Dismissal: Employee in Education Services 463

The Board considered an appeal against dismissal on behalf of an employee in Education Services and agreed that the grounds of the appeal had not been substantiated and that the appeal be not upheld, all as detailed in the appendix.

POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 15 JULY 2015

Policy and Resources Executive Sub-Committee

Wednesday 15 July 2015 at 4pm

Present: Councillors Clocherty, McCabe, Campbell-Sturgess (for McEleny), McIlwee and Wilson.

Chair: Councillor McCabe presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Chief Officer Designate, Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Chief Financial Officer, Head of Safer & Inclusive Communities, Health Protection Services Manager and Mr M Bingham (Corporate Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

464 Apologies, Substitutions and Declarations of Interest 464

Apologies for absence were intimated on behalf of Councillors MacLeod and McEleny, with Councillor Campbell-Sturgess substituting for Councillor McEleny.

Councillors Clocherty and Campbell-Sturgess declared an interest in Agenda Item 2 (Inverclyde Leisure Playschemes Funding).

465 Inverclyde Leisure Playschemes Funding 465

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking permission to deficit fund playschemes run by Inverclyde Leisure so that the cost per child per session can be capped at £3 for 2015.

Councillors Clocherty and Campbell-Sturgess declared a non-financial interest in this item as Board members of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided:

(1) that support be provided to Inverclyde Leisure to cap the charge per session per child for playschemes at £2.50 and that this be backdated to the start of the 2015 playscheme programme;

(2) that officers carry out a review of all subsidised playschemes and that this be reported back via the Members' Budget Working Group as part of the 2016/18 Budget; and

(3) that consultation with Elected Members be carried out prior to any proposed future changes to playscheme charges.

GENERAL PURPOSES BOARD – 22 JULY 2015

General Purposes BoardWednesday 22 July 2015 at 3.00pm

Present: Councillors Ahlfeld, Brennan, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan and Rebecchi.

Chair: Councillor Dorrian presided.

In attendance: Mr D Keenan (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

466 Apologies, Substitutions and Declarations of Interest 466

Apologies for absence were submitted on behalf of Councillor Brooks, Grieve and McIlwee.

There were no substitutions or declarations of interest intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

467 Request for Suspension of Taxi Driver's Licence and Application for Taxi Driver's Licence – Samuel Laird 467

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider (i) the suspension of Mr Laird's Taxi Driver's Licence which expired on 31 May 2015 and (ii) the Taxi Driver's Licence renewal application submitted by Mr Laird on 8 May 2015.

Mr Laird was not present or represented.

Mr Keenan advised on the background of the report and informed Members that Mr Laird's Taxi Driver's Licence had been immediately suspended on 16 June 2015 following a medical report from Dr Sykes, the Council's Medical Adviser.

Following discussion it was unanimously agreed to uphold the immediate suspension and refuse the renewal application.

Decided:

- (i) to uphold immediate suspension; and
- (ii) refuse renewal application.

**APPOINTMENT PANEL
CORPORATE DIRECTOR EDUCATION, COMMUNITIES & ORGANISATIONAL
DEVELOPMENT - 27 JULY 2015**

**Appointment Panel
Corporate Director Education, Communities & Organisational Development**

Monday 27 July 2015 at 4pm

Present: Councillors M Brennan, K Brooks, T Loughran, S McCabe and L Rebecchi and Mr J Mundell, Chief Executive.

Present also: Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel).

Chair: Councillor McCabe presided.

An apology for absence was intimated on behalf of Councillor J Clocherty.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

468 Shortlisting and Arrangements for Interview of Applicants - Post of Corporate Director Education, Communities & Organisational Development 468

There were submitted copies of applications received from 27 candidates for the post of Corporate Director Education, Communities & Organisational Development. The Panel decided to call a shortlist of 4 candidates for interview, all as detailed in the appendix and thereafter make an appointment.

PLANNING BOARD – 5 AUGUST 2015

Planning Board

Wednesday 5 August 2015 at 3pm

Present: Provost Moran, Councillors Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, McIlwee, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Head of Regeneration & Planning, Development & Building Standards Manager, Mr M Higginbotham (for Head of Environmental & Commercial Services) and Mr J Kerr (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

469 Apologies, Substitutions and Declarations of Interest 469

No apologies for absence or declarations of interest were intimated.

470 Continued Planning Application 470

There was submitted a report by the Head of Regeneration & Planning on a continued application for planning permission by Mr B Naftalin for change of use from nursery (class 10) to hot food takeaway and erection of flue to rear at 3-5 John Street, Gourrock (15/0073/IC), consideration of which had been continued from the meeting on 3 June 2015 for a site visit.

The report recommended that planning permission be granted subject to a number of conditions.

After discussion, Councillor Wilson moved that planning permission be granted subject to conditions detailed in the report. As an amendment, Councillor Loughran moved that planning permission be refused as the proposal is contrary to policy TCR7(c) of the Inverclyde Local Development Plan as it would have a detrimental impact upon traffic management and adversely impact on road safety and adjacent and/or nearby land use. On a vote, 3 Members voted for the motion and 7 for the amendment which was declared carried.

Decided: that planning permission be refused in accordance with policy TCR7(c) of the Inverclyde Local Development Plan as it would have a detrimental impact upon traffic management and adversely impact on road safety and adjacent and/or nearby land use.

471 Planning Application 471

There was submitted a report by the Head of Regeneration & Planning on an application for planning permission by Mr & Mrs Hammond for formation of new footpath at Auchenbothie House, Auchenbothie Gardens, Kilmacolm (15/0113/IC).

Decided: that planning permission be granted.

LOCAL REVIEW BODY - 5 AUGUST 2015

Local Review Body

Wednesday 5 August 2015 at 4pm

Present: Councillors Dorrian, Loughran, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Mr R Gimby (Regeneration & Planning Services) and Mr J Kerr (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.

472 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 472

No apologies for absence or declarations of interest were intimated.

473 PLANNING APPLICATIONS FOR REVIEW 473

**(a) Erection of cottage together with erection of storage shed:
South Craigmarloch, Port Glasgow Road, Kilmacolm (15/0014/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the erection of a cottage together with the erection of a storage shed at South Craigmarloch, Port Glasgow Road, Kilmacolm (15/0014/IC).

Mr Kerr referred to new matters raised by the applicant's agent in the form of an article printed in the Greenock Telegraph on 19 October 2013. He asked the Local Review Body whether it wished to have regard to this in determining the application for review of refusal of planning permission in terms of Section 43(B) of the Town and Country Planning (Scotland) Act 1997. It was agreed that the Local Review Body consider the article and copies were circulated.

Decided:

(1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that, in terms of Regulation 16 of the Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, consideration of the application for review be continued for an unaccompanied site inspection to be arranged by the Head of Legal & Property Services in consultation with the Chair.

**(b) Change of use and alterations to former coach house to form a dwelling:
45 Esplanade, Greenock (15/0024/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for change of use and alterations to former coach house to form a dwelling at 45 Esplanade, Greenock (15/0024/IC).

Mr Kerr referred to new matters raised by the applicant's agent in the form of a number of site photographs and photographs of similar developments in the Greenock West End Conservation Area. He asked the Local Review Body whether it wished to have regard to these in determining the application for review of refusal of planning permission in terms of Section 43(B) of the Town and Country Planning (Scotland) Act 1997. It was agreed that the Local Review Body consider the photographs and copies

LOCAL REVIEW BODY - 5 AUGUST 2015

were circulated.

Decided:

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
(2) that the application for review be upheld and that planning permission be granted subject to the condition that no development shall commence on site until full details of all external materials to be used, including doors and windows to be installed, have been submitted to and approved by the Planning Authority. The approved materials shall thereafter be used unless a variation is agreed, in writing, with the Planning Authority, to ensure the proposed materials are appropriate for the existing building and the wider conservation area.

**(c) Erection of 77.8m to blade tip wind turbine:
36 Earnhill Road, Greenock (14/0392/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the erection of a 77.8m to blade tip wind turbine at 36 Earnhill Road, Greenock (14/0392/IC).

Mr Kerr referred to new matters raised by the applicant's agent in the form of a written submission. He asked the Local Review Body whether it wished to have regard to this in determining the application for review of refusal of planning permission in terms of Section 43(B) of the Town and Country Planning (Scotland) Act 1997. It was agreed that the Local Review Body consider the written submission.

Decided:

(1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and
(2) that, in terms of Regulation 16 of the Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, consideration of the application for review be continued for an unaccompanied site inspection to be arranged by the Head of Legal & Property Services in consultation with the Chair.

POLICY & RESOURCES COMMITTEE – 11 AUGUST 2015

Policy & Resources Committee

Tuesday 11 August 2015 at 3pm

Present: Councillors Ahlfeld, Clocherty, MacLeod, McCabe, McCormick, McEleny, McIlwee, Nelson, Loughran and Rebecchi.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Inverclyde Health & Social Care Partnership, Chief Financial Officer, Head of Legal & Property Services, Head of Organisational Development, Human Resources & Communications, Head of Safer & Inclusive Communities, ICT Operations Manager, Lead Officer, Community Learning & Development, Business Support Executive and Mr M Bingham (Corporate Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

- | | | |
|------------|--|------------|
| 474 | Apologies, Substitutions and Declarations of Interest | 474 |
| | An apology for absence was intimated on behalf of Councillor Wilson. | |
| | No declarations of interest were intimated. | |
| 475 | 2014/15 Capital Programme Performance | 475 |
| | There was submitted a report by the Chief Financial Officer advising the Committee of performance in respect of the delivery of the 2014/15 Capital Programme. | |
| | Decided: | |
| | (1) that the Committee note the 2014/15 Capital outturn position; and | |
| | (2) that the Committee note the impact of the previously agreed actions and that the full year impact will take place in 2015/16. | |
| 476 | Revenue Budget Outturn 2014/15 - Unaudited | 476 |
| | There was submitted a report by the Chief Financial Officer (1) on the unaudited outturn of Service Committee Budgets for the year ending 31 March 2015 and (2) highlighting any significant variances between revised budgets and outturn, together with Period 11 projections and outturn. | |
| | Decided: | |
| | (1) that the Committee note the outturn of £4,395,000, as set out in the unaudited accounts for 2014/15, and the reasons for the material variances from the budget and Period 11 projection; and | |
| | (2) that a report be submitted to the Education & Communities Committee in due course on the remaining areas within Rankin Park with a view to bringing these up to an acceptable condition. | |

POLICY & RESOURCES COMMITTEE – 11 AUGUST 2015

- 477 2014/15 Efficiency Performance 477**
- There was submitted a report by the Chief Financial Officer (1) on the level of efficiencies achieved by the Council in 2014/15 and (2) requesting the Committee to approve the annual return which is to be submitted to CoSLA by 21 August 2015.
- Decided:** that the Committee note the achievement of £1.763m recurring efficiency savings in 2014/15 and approve the submission of the annual return to CoSLA by 21 August 2015.
- 478 Treasury Management - Annual Report 2014/15 478**
- There was submitted a report by the Chief Financial Officer on the operation of the treasury function and its activities for 2014/15 as required under the terms of Treasury Management Practice 6 ('TMP6') on 'Reporting Requirements and Management Information Arrangements'.
- Decided:**
- (1) that the Committee note the contents of the annual report on Treasury Management for 2014/15, the issues in sections 5.2 and 5.3 of the report and the ongoing work to ensure the delivery of financial benefits for the Council; and
 - (2) that the annual report be remitted to the Inverclyde Council for approval.
- 479 Budget Strategy – 2016/18 479**
- There was submitted a report by the Chief Financial Officer seeking approval for the 2016/18 Budget Strategy.
- Decided:**
- (1) that that the Council approve a 2016/18 Revenue Budget in February 2016;
 - (2) that a 2016/18 Capital Programme be confirmed in February 2016;
 - (3) that the approach outlined in section 7 for the identification of potential budget pressures be agreed;
 - (4) that the proposed 2016/18 Revenue Savings Target be set at £6.4m together with a 25% excess to provide Members with an element of choice;
 - (5) that the proposed savings process outlined in section 2.9 of the report be agreed;
 - (6) that the savings reviews included in the Budget Workplan which are summarised in appendix 3 form the first £2.64m of the £8m savings options;
 - (7) that it be noted that a report on the potential use of reserves to generate a loans charge saving be considered by the Committee at its September meeting; and
 - (8) that the timetable shown in Appendix 4 be approved.
- 480 Customer Service Centre – Performance Update 480**
- There was submitted a report by the Chief Financial Officer (1) providing an update on the performance of the Customer Service Centre and (2) requesting the Committee to note proposals for changes to the opening hours.
- Decided:**
- (1) that the Committee note the significant increase in demand for Revenues and Benefits enquiries;
 - (2) that the Committee note the proposals to change the opening hours on a Wednesday morning from 15 October 2015;

POLICY & RESOURCES COMMITTEE – 11 AUGUST 2015

- (3) that the Committee approve the Customer Charter shown in Appendix 3 subject to alteration to change the reference to special needs to additional support needs; and
 (4) that the Committee note that a refreshed Customer Service Strategy will be submitted to the September meeting.

481 Scottish Welfare Funds - Consultation

481

There was submitted a report by the Chief Financial Officer seeking approval for the Council's response to the Welfare Funds (Scotland) Act 2015.

Decided:

- (1) that the Committee approve the draft response to the Welfare Funds (Scotland) Act 2015 consultation appended to the report and agree to its submission to the Scottish Government by the deadline of 21 August 2015; and
 (2) that a separate response be sent to the Minister for Welfare & Housing highlighting concerns over the level of funding required to meet demand and administer the scheme to meet fully the aims of the legislation.

482 A 3 Year Plan for Co-ordinating Community Learning and Development in Inverclyde 2015 - 2018

482

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for the publication of a 3 year plan for co-ordinating Community Learning and Development (CLD) in Inverclyde.

Decided: that approval be given to the 3 year plan for the co-ordination of Community Learning and Development in Inverclyde as set out in the appendix to the report.

483 2015 Inverclyde Community Council Elections

483

There was submitted a report by the Head of Legal & Property Services seeking the Committee's approval of a timetable for Community Council Elections in the Inverclyde area (the 2015 Inverclyde Community Council Elections) and to appoint the Chief Executive as Returning Officer for those elections.

Decided:

- (1) that agreement be given to appoint the Chief Executive to act as Returning Officer for the 2015 Inverclyde Community Council Elections and that delegated authority be granted to him to administer these on the Council's behalf; and
 (2) that the Committee note and approve the provisional election timetable as shown at appendix 1 and that delegated authority be granted to the Chief Executive (as Returning Officer) to make such changes to this timetable as are considered appropriate for the effective administration of the election.

484 Petitions Committee

484

There was submitted a report by the Head of Legal & Property Services requesting the Committee to consider establishing a new Petitions Committee within the Council's Scheme of Administration.

Decided: that agreement be given to the establishing and supporting of a Petitions Committee and that a report on detailed proposals in this regard be submitted to the Inverclyde Council on 8 October 2015.

POLICY & RESOURCES COMMITTEE – 11 AUGUST 2015

- 485 Email Archiving and Deletion 485**
- There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership recommending a corporate approach to the deletion of archived emails which reflects the Council's Record Retention and Information Classification Policy and the Records Management Policy.
- Decided:** that consideration be continued to the next meeting of the Committee to allow for an all Members' Briefing to be arranged which will set out the practical issues involved.
- 486 Equality Mainstreaming – Workforce Equality Action Plan 486**
- There was submitted a report by the Head of Organisational Development, Human Resources & Communications on the key proposals and actions being progressed to address any potential equality issues across the workforce and ensure a balanced workforce for the future.
- Decided:** that the Committee note the contents of the report and in particular the proposals and actions being progressed as outlined in appendix 1.
- 487 Discretions Policy Statement, Local Government Pension Scheme 2015 487**
- There was submitted a report by the Head of Organisational Development, Human Resources & Communications seeking approval for a revised discretions policy statement which has been updated to take account of the Local Government Pension Scheme (Scotland) Regulations 2014 and the Local Government Pensions Scheme (Transitional Provisions and Savings) (Scotland) Regulations 2014.
- The Head of Organisational Development, Human Resources & Communications advised the Committee of a minor amendment to Regulation R16(16) to read as follows: 'Inverclyde Council will not have a general policy to extend the 30 day deadline but in exceptional circumstances may extend this subject to individual circumstances (No Change).'
- Decided:**
- (1) that subject to the amendment at Regulation R16(16) detailed above, agreement be given to the policy statement outlined in appendix 1 to the report; and
 - (2) that it be noted that the policy statement will be kept under review and revised as and when necessary to reflect any changes in regulations or policy.
- 488 Powerboat P1 Event 2016 – Remit from Environment & Regeneration Committee 488**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Committee to consider a remit from the Environment & Regeneration Committee in respect of the Powerboat P1 Event 2016.
- Decided:** that approval be given to the funding of the £80,000 from the contingency earmarked reserve and £45,000 from the repopulation earmarked reserve for the Powerboat P1 Event 2016.
- It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the ground that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-**

POLICY & RESOURCES COMMITTEE – 11 AUGUST 2015

Item	Paragraph(s)	
Former Tied Housing Employees	1, 11 and 12	
Equal Pay Strategy	11 and 12	
Change to Home Care Working Pattern	1, 11 and 12	
Land at Trafalgar Street, Greenock	6 and 9	
489 Former Tied Housing Employees		489
<p>There was submitted a report by the Head of Organisational Development, Human Resources & Communications (1) providing an update on the formal consultation period with the trades unions in relation to the implementation of revised rent arrangements for employees in former tied houses and (2) outlining potential next steps for consideration. The Committee agreed to continue consideration to the next meeting to allow for further consultation with the trades unions and to take other action, all as detailed in the appendix.</p> <p>Councillor McEleny left the meeting at this point.</p>		
490 Equal Pay Strategy		490
<p>There was submitted a report by the Head of Organisational Development, Human Resources & Communications (1) on the current position in relation to equal pay claims and (2) making recommendations in this regard and also in relation to Stage 3 Grievance Appeals. The Committee agreed to take action all as detailed in the appendix.</p> <p>Councillor Clocherty left the meeting during consideration of this item of business.</p>		
491 Change to Home Care Working Pattern		491
<p>There was submitted a report by the Head of Organisational Development, Human Resources & Communications making recommendations in relation to a change to working patterns for home care employees within the Health & Social Care Partnership which were agreed, all as detailed in the appendix.</p> <p>Councillor McCormick left the meeting during consideration of this item of business.</p>		
492 Land at Trafalgar Street, Greenock		492
<p>There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee of the proposed acquisition of part of the solum of Trafalgar Street, Greenock from Ardgowan Estates which was agreed, all as detailed in the appendix.</p>		

GENERAL PURPOSES BOARD – 12 AUGUST 2015

Mr Keenan advised on the background of the report and informed Members that Mr Doherty had submitted a letter on 7 August 2015 to the Licensing Section in support of his application, a copy of which was circulated to Members.

The Board heard Chief Inspector Brown in support of the Police objection and Mr Doherty in support of his application. Mr Doherty provided evidence that payment was made in full of an outstanding court balance which was noted.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

496 Application for Taxi Driver's Licence – James Donnachie 496

There was submitted a report by the Head of Legal & Property Services for grant of a Taxi Driver's Licence by Mr Donnachie following a Police representation.

Mr Donnachie was present.

Mr Keenan advised on the background of the report.

The Board heard Chief Inspector Brown in support of the Police representation and Mr Donnachie in support of his application.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

497 Application for Taxi Driver's Licence – James Duffy 497

There was submitted a report by the Head of Legal & Property Services for grant of a Taxi Driver's Licence by Mr Duffy following a Police representation.

Mr Duffy was present.

Mr Keenan advised on the background of the report.

The Board heard Chief Inspector Brown in support of the Police representation and Mr Duffy in support of his application.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

498 Application for Taxi Driver's Licence – Kevin Burns 498

There was submitted a report by the Head of Legal & Property Services for grant of a Taxi Driver's Licence by Mr Burns following a Police objection.

Mr Burns was present.

Mr Keenan advised on the background of the report and informed Members that Mr Burns had submitted documentation on 31 July 2015 to the Licensing Section in support of his application, a copy of which was circulated to Members.

The Board heard Chief Inspector Brown in support of the Police objection and Mr Burns in support of his application.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

499 Application for Taxi Driver's Licence – David Barclay 499

There was submitted a report by the Head of Legal & Property Services for grant of a Taxi Driver's Licence by Mr Barclay following a Police objection.

Mr Barclay was present.

Mr Keenan advised on the background of the report and informed Members that Mr Barclay's Solicitor, Fyfe & Murray had submitted a letter dated 5 August 2015 to the Licensing Section in support of the applicant, a copy of which was circulated to

GENERAL PURPOSES BOARD – 12 AUGUST 2015

Members.

The Board heard Chief Inspector Brown in support of the Police objection and Mr Barclay in support of his application.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

500 Application for Taxi Driver's Licence – Hugh Dolan 500

There was submitted a report by the Head of Legal & Property Services for renewal of a Taxi Driver's Licence by Mr Dolan following a Police representation.

Mr Dolan was present.

Mr Keenan advised on the background of the report and informed Members that Mr Dolan submitted a letter on 27 July 2015 to the Licensing Section in support of his application, a copy of which was circulated to Members.

The Board heard Chief Inspector Brown in support of the Police representation and Mr Dolan in support of his application.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

501 Application for Taxi Driver's Licence – James Reilly 501

There was submitted a report by the Head of Legal & Property Services for renewal of a Taxi Driver's Licence by Mr Reilly following a Police representation.

Mr Reilly was present.

Mr Keenan advised on the background of the report.

The Board heard Chief Inspector Brown in support of the Police representation and Mr Reilly in support of his application.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

**502 Application for Grant of a Street Trader Licence – Anthony McVey
Fixed Site at East Breast Street, Greenock 502**

There was submitted a report by the Head of Legal & Property Services for grant of a Street Trader Licence by Mr McVey following a Police objection. The application is to operate a Fixed Site at East Breast Street, Greenock.

Mr McVey was present.

Mr Keenan advised on the background of the report.

The Board heard Chief Inspector Brown in support of the Police objection and Mr McVey in support of his application.

After discussion the Board unanimously agreed to refuse the application.

Decided: the application be refused.

**APPOINTMENT PANEL
CORPORATE DIRECTOR EDUCATION, COMMUNITIES & ORGANISATIONAL
DEVELOPMENT – 17 AUGUST 2015**

**Appointment Panel
Corporate Director Education, Communities & Organisational Development**

Monday 17 August 2015 at 9.30am

Present: Councillors M Brennan, K Brooks, J Clocherty, T Loughran, S McCabe and L Rebecchi and Mr J Mundell, Chief Executive.

Present also: Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel).

Chair: Councillor McCabe presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

503 Appointment of Corporate Director Education, Communities & Organisational Development 503

The Panel interviewed 4 candidates and agreed to appoint Ms Wilma Bain to the post of Corporate Director Education, Communities & Organisational Development, all as detailed in the appendix.

AUDIT COMMITTEE – 25 AUGUST 2015

Audit Committee

Tuesday 25 August 2015 at 3pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Clocherty, McColgan (for Dorrian), Jones, Loughran and Nelson.

Chair: Councillor Nelson presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Chief Financial Officer, Chief Internal Auditor, Finance Manager and Ms G Murphy (for Head of Legal & Property Services).

Present also: Ms C Bailey (Grant Thornton).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 504 | Apologies, Substitutions and Declarations of Interest | 504 |
| | <p>Apologies for absence were intimated on behalf of Councillors Campbell-Sturgess, Dorrian, MacLeod and Rebecchi, with Councillor McColgan substituting for Councillor Dorrian.</p> <p>No declarations of interest were intimated.</p> | |
| 505 | External Audit Action Plans – Current Actions | 505 |
| | <p>There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the status of current actions from External Audit Action Plans, as at 30 June 2015.</p> <p>Noted</p> | |
| 506 | Internal Audit Progress Report – 30 March to 29 July 2015 | 506 |
| | <p>There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the monitoring report in respect of Internal Audit activity for the period 30 March to 29 July 2015.</p> <p>Noted</p> | |
| 507 | Annual Review of Risk Management Activity 2014/2015 | 507 |
| | <p>There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the progress made in 2014/2015 in developing and monitoring a strategic approach to managing risks faced by the Council.</p> <p>Noted</p> | |

AUDIT COMMITTEE – 25 AUGUST 2015

508 Internal Audit Annual Report and Assurance Statement 2014 - 2015**508**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the Internal Audit Annual Report and Assurance Statement for 2014-2015, which forms part of the Council's Statement on the System of Internal Financial Control.

Decided: that the Committee endorse the Internal Audit Annual Report and Assurance Statement 2014-2015.

HUMAN RESOURCES APPEALS BOARD – 27 AUGUST 2015

Human Resources Appeals Board

Thursday 27 August 2015 at 10am

Present: Provost Moran (for Clocherty), Councillors McColgan (for Brennan), Brooks and Shepherd.

Chair: Councillor Brooks presided.

In attendance: Mr J Hamilton (for Head of Legal & Property Services) and Mr A Wilson (for Head of Organisational Development, HR & Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

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| 509 | Apologies, Substitutions and Declarations of Interest | 509 |
| | <p>Apologies for absence were intimated on behalf of Councillors Brennan, Clocherty and Jones with Councillor McColgan substituting for Councillor Brennan and Provost Moran for Councillor Clocherty.</p> <p>No declarations of interest were intimated.</p> <p>It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.</p> | |
| 510 | Grievance Appeal: Employee in Inverclyde Health & Social Care Partnership | 510 |
| | <p>The Board considered a grievance appeal on behalf of an employee in Inverclyde Health & Social Care Partnership and agreed that the grounds of the appeal had not been substantiated and that the appeal be not upheld, all as detailed in the appendix.</p> | |
| 511 | Appeal Against Dismissal: Employee in Safer & Inclusive Communities | 511 |
| | <p>The Board considered an appeal against dismissal on behalf of an employee in Safer & Inclusive Communities and agreed that the grounds of the appeal had been substantiated in part and that the appeal be upheld to the extent that the employee be reinstated on the terms detailed in the appendix.</p> | |

HEALTH & SOCIAL CARE COMMITTEE – 1 SEPTEMBER 2015

Health & Social Care CommitteeTuesday 1 September 2015 at 3pm

Present: Councillors Clocherty (for Brennan), Dorrian, Grieve, Jones, McCabe, McIlwee and Rebecchi.

Chair: Councillor McIlwee presided.

In attendance: Chief Officer, Inverclyde Health & Social Care Partnership, Head of Health & Community Care, Head of Children & Families and Criminal Justice, Head of Mental Health, Addictions and Homelessness, Head of Planning, Health Improvement & Commissioning, Ms V Pollock (for Head of Legal & Property Services), Ms F McLaren (for Chief Financial Officer) and Ms A Edmiston (Finance Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

512 Apologies, Substitutions and Declarations of Interest 512

Apologies for absence were intimated on behalf of Councillor Brennan, with Councillor Clocherty substituting, and Councillor MacLeod.

Declarations of interest were intimated as follows:

Agenda Item 7 (Implementation of the Homecare Contracts) – Councillors Clocherty and Rebecchi;

Agenda Item 8 (Governance of HSCP Commissioned External Organisations) – Councillors Clocherty, McCabe, McIlwee and Rebecchi.

513 Health & Social Care Committee – Revenue Outturn 2014/15 and 2015/16 as at Period 3 to 30 June 2015 513

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on the 2014/15 Revenue outturn and the Revenue and Capital Budget for the current year as at Period 3 to 30 June 2015.

Decided: that the Committee note:

- (1) the 2014/15 Revenue Budget outturn of £282,000 as at 31 March 2015;
- (2) the current year Revenue Budget and projected overspend of £459,000 for 2015/16 as at 30 June 2015;
- (3) that the Chief Officer, Inverclyde Health & Social Care Partnership will work to contain the projected overspend within the overall Social Work Budget for the year;
- (4) the current projected Capital position; and
- (5) the current Earmarked Reserves position.

514 Inverclyde Learning Disability Supported Living and Care at Home Service Inspection and Service Review Update 514

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) on the outcome of the inspection of the Inverclyde Learning Disability Supported Living and Care at Home Service by the Care Inspectorate in January 2015

HEALTH & SOCIAL CARE COMMITTEE – 1 SEPTEMBER 2015

and (2) informing the Committee of the proposed future of service delivery at James Watt Court and MacGillivray Avenue, Greenock.

The report advised that the service had received a grade 4 (good) for quality of care and support, quality of staffing and quality of management and leadership.

Decided:

- (1) that the Committee note the outcome of the inspection and the actions taken to address the recommendations highlighted within it;
- (2) that the Committee note the review and evaluation of service delivery at James Watt Court and MacGillivray Avenue and agree that at this time, the service continue to be directly provided by the local authority; and
- (3) that the Committee's appreciation be conveyed to all staff involved in the service provision.

515 Inspection of Kylemore Care Home Service – Children and Young People 515

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on the outcome of the unannounced inspection of Kylemore Residential Children's Unit by the Care Inspectorate on 15 May 2015.

The report advised that the service had received a grade 5 (very good) for quality of care and support, quality of environment, quality of staffing and quality of management and leadership.

Decided:

- (1) that the Committee note the outcome of the inspection report; and
- (2) that the Committee's appreciation be conveyed to all staff involved in the service provision.

516 Care Inspectorate Inspection of Inverclyde Fostering and Adoption Services 516

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on the outcome of the Care Inspectorate short notice inspection of Inverclyde's Adoption and Fostering Services in January 2015.

The report advised that both Adoption Services and Fostering Services had received a grade 5 (very good) for quality of care and support, quality of staffing and quality of management and leadership.

Decided:

- (1) that the Committee note the outcome of the inspection report; and
- (2) that the Committee's appreciation be conveyed to all staff involved in the provision across both services.

517 Update on Delayed Discharge Performance 517

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Committee of performance towards achieving the target for delayed discharge.

(Councillor Grieve left the meeting during consideration of this item of business).

Decided: that the Committee note the progress towards achieving the target and the ongoing work to maintain performance.

518 Implementation of the Homecare Contracts**518**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the progress of the implementation of the homecare contracts.

Councillors Clocherty and Rebecchi declared a non-financial interest in this item as Members of the Board of Inverclyde Community Development Trust. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided: that the Committee note the progress and impact of implementation of the contracts for the provision of homecare services.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act.

519 Governance of HSCP Commissioned External Organisations**519**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing information on performance and progress relating to the HSCP governance process for externally commissioned Social Care Services.

Councillor McCabe declared a non-financial interest in this item as a Member of the Board of River Clyde Homes, Councillor McIlwee declared a non-financial interest as a Member of the Board of River Clyde Homes and as a Director of Inverclyde Association for Mental Health and Councillors Clocherty and Rebecchi declared a non-financial interest as Members of the Board of Inverclyde Community Development Trust. All of the Members formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided: that the governance report as set out in Appendix 1 be noted.

PLANNING BOARD – 2 SEPTEMBER 2015

Planning Board

Wednesday 2 September 2015 at 3pm

Present: Provost Moran, Councillors Dorrian, Jones, Loughran, McColgan, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Head of Regeneration & Planning, Mr D Ashman (Planning Services), Mr M Higginbotham (for Head of Environmental & Commercial Services) and Ms V Pollock (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

520 Apologies, Substitutions and Declarations of Interest 520

Apologies for absence were intimated on behalf of Councillors Brooks, Campbell-Sturges and McIlwee.

No declarations of interest were intimated.

521 Planning Applications 521

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

**(a) Residential development of 3 blocks, containing 15 flats, with associated road, parking and landscaping:
Cowal View, Gourock (15/0150/IC)**

The report recommended that planning permission be granted subject to a number of conditions.

After discussion, Councillor Rebecchi moved that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Property Services in consultation with the Chair. As an amendment, Councillor Wilson moved that planning permission be granted subject to the conditions detailed in the report. On a vote, 3 Members voted for the amendment and 5 for the motion which was declared carried.

Decided: that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Property Services in consultation with the Chair.

**(b) Construction of new road and creation of development platforms with associated servicing and groundworks:
Leperstone Avenue, Kilmacolm (14/0409/IC)**

The report recommended that planning permission be granted subject to a number of conditions.

Decided: that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Property Services in consultation with the Chair.

LOCAL REVIEW BODY – 2 SEPTEMBER 2015

Local Review BodyWednesday 2 September 2015 at 4pm

Present: Councillors Dorrian, Loughran, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Mr R Gimby (Regeneration & Planning Services) and Ms V Pollock (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.

522 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 522

No apologies for absence or declarations of interest were intimated.

523 PLANNING APPLICATION FOR REVIEW 523

Erection of a tower house:

Levan Wood, Dunvegan Avenue, Gourock (15/0049/IC)

There were submitted papers relative to the application for review of the refusal of planning permission for the erection of a tower house at Levan Wood, Dunvegan Avenue, Gourock (15/0049/IC).

Decided:

- (1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that, in terms of Regulation 16 of the Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, consideration of the application for review be continued for an unaccompanied site inspection to be arranged by the Head of Legal & Property Services in consultation with the Chair.

Environment & Regeneration Committee**Thursday 3 September 2015 at 3pm**

Present: Provost Moran, Councillors Clocherty, Dorrian, Grieve, Jones, Campbell-Sturgess (for MacLeod), McCabe, McColgan (for McCormick), Nelson and Shepherd.

Chair: Councillor Clocherty presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Legal Services Manager (Procurement & Conveyancing), Ms M McCabe (Finance Services), Head of Environmental & Commercial Services, Environmental Services Manager, Roads, Transport & Waste Collection, Manager of Streetscene, Burial Grounds & Registrars, Mr M Higginbotham (Environmental & Commercial Services), Head of Regeneration & Planning and Property Assets Manager.

With the exception of the decision marked “C”, which is open for confirmation or otherwise, the following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

524 Apologies, Substitutions and Declarations of Interest 524

Apologies for absence were intimated on behalf of Councillor Ahlfeld, Councillor MacLeod, with Councillor Campbell-Sturgess substituting, and Councillor McCormick, with Councillor McColgan substituting.

Declarations of interest were intimated as follows:-

Agenda Item 5 (Riverside Inverclyde Project Update) – Councillors Clocherty and McCabe;

Agenda Item 11 (Employability Pipeline) – Councillor Clocherty; and

Agenda Item 21 (Lease of Premises – Moss Road, Port Glasgow) – Councillor McCabe.

525 Environment & Regeneration Revenue Budget 2015/16 – Period 3 to 30 June 2015 525

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources on (1) the 2014/15 Revenue Budget Outturn and (2) the 2015/16 position as at Period 3 (30 June 2015) which showed a projected underspend of £36,000.

Decided:

(1) that the Committee note the outturn for 2014/15 and the current projected underspend of £36,000 for 2015/16 as at 30 June 2015; and

(2) that approval be given to the virement as detailed in Section 8 and Appendix 5 of the report.

526 Environment & Regeneration Capital Programme 2015/16 to 2017/18 - Progress 526

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources on the position of projects within the Environment & Regeneration Capital Programme.

Decided:

ENVIRONMENT & REGENERATION COMMITTEE – 3 SEPTEMBER 2015

- (1) that the Committee note the current position of the Capital Programme 2015/18 and the progress of the specific projects detailed in Appendices 1 and 2 to the report;
- (2) that the Committee note and approve the additional expenditure on the Coronation Park seawall repairs project which will be contained within the Committee's overall budget as outlined in section 5.13; and
- (3) that the Committee note and approve the additional expenditure on the Waterfront Leisure Complex flume strut project which will be contained within the Committee's overall budget as outlined in section 6.4.

527 Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/2016 – Annual Review 527

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for those aspects of the Environment, Regeneration & Resources Corporate Directorate Improvement Plan which fall within the remit of the Environment & Regeneration Committee.

An updated Appendix 1 to the Corporate Directorate Improvement Plan was circulated.

Decided: that approval be given to the refreshed Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/2016.

528 Riverside Inverclyde Project Update 528

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on Riverside Inverclyde's progress relating to the regeneration projects in Port Glasgow, Greenock and Gourock.

Councillors Clocherty and McCabe declared a non-financial interest in this matter as Board Members of Riverside Inverclyde. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

(Councillor Grieve left the meeting during consideration of this item of business).

Decided:

- (1) that the Committee note the progress to date and that further progress reports will be submitted for Members' information and consideration in due course; and
- (2) that the Committee endorse the proposal to explore opportunities to bring the QE2 home to the Clyde.

529 Inverclyde Local Development Plan: Supplementary Guidance on Renewable Energy – Additional Consultation 529

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the outcome of the additional consultation on the Supplementary Guidance on Renewable Energy following the decision of the Committee at its meeting on 30 April 2015 and (2) seeking approval for the amended guidance to be forwarded to the Scottish Government for permission to adopt it as Supplementary Guidance to the Local Development Plan 2014.

Decided:

- (1) that the Committee approve the amended version of the Local Development Plan Supplementary Guidance on Renewable Energy and that the Head of Regeneration & Planning forward it to the Scottish Government for permission to adopt; and
- (2) that the Head of Regeneration & Planning meet with representatives of Kilmacolm Community Council in regard to its representations.

ENVIRONMENT & REGENERATION COMMITTEE – 3 SEPTEMBER 2015

- 530 Greenock Town Centre Regeneration Forum 530**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the establishment of the Greenock Town Centre Regeneration Forum and its future role in developing and implementing the regeneration strategy for Greenock town centre.
- Decided:**
- (1) that approval be given to the initiative and that it be noted that, in collaboration with Riverside Inverclyde, the first meeting of the Greenock Town Centre Regeneration Forum will be held after the summer recess and that update reports will be submitted to the Committee and Riverside Inverclyde Board; and
- (2) that approval be given to the funding of the preparation of the Regeneration Strategy and Masterplan from the Town and Village Centres Fund as outlined in the report.
- 531 Gourock Town Centre Regeneration Forum 531**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the establishment of the Gourock Town Centre Regeneration Forum and its future role in developing and implementing further regeneration proposals for Gourock town centre.
- Decided:** that approval be given to the initiative and that it be noted that, in collaboration with Riverside Inverclyde, the first meeting of the Gourock Town Centre Regeneration Forum will be held during autumn 2015 and that update reports will be submitted to the Committee and Riverside Inverclyde Board.
- 532 Inverclyde Tourism Strategy 2009 – 2016 Review 532**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a review of the Inverclyde Tourism Strategy 2009 – 2016 and the requirement for a refreshed strategy for 2016 – 2020.
- Decided:**
- (1) that the Committee note the activities carried out to date and that the completed review will be presented to the Committee in March/April 2016; and
- (2) that a refresh of the Tourism Strategy for 2016 – 2020 be submitted to the Committee for consideration and approval in March/April 2016.
- 533 The Scottish Employer Recruitment Incentive (SERI) 533**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising that Inverclyde Council has been allocated 45 of the 2,240 places available from the Scottish Employer Recruitment Incentive and (2) providing details on the national programme and how it will be managed and delivered locally.
- Decided:**
- (1) that the Committee note the introduction of the new national Employer Recruitment Incentive;
- (2) that the Committee note that the Corporate Director Environment, Regeneration & Resources accepted the terms and conditions of Inverclyde's offer on 9 July 2015; and
- (3) that an update report be submitted to the Committee in March 2016.
- 534 Employability Pipeline 534**

ENVIRONMENT & REGENERATION COMMITTEE – 3 SEPTEMBER 2015

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on services provided by the Council's Employability Pipeline and (2) consultation on the Scottish Government document "Creating a Fairer Scotland, Employability Support: A Discussion Paper".

Councillor Clocherty declared a non-financial interest in this matter as a Board Member of Inverclyde Community Development Trust. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Decided:

- (1) that the Committee note the activities of the Employability Pipeline; and
- (2) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to prepare a response on the "Creating a Fairer Scotland, Employability Support" Consultation to the Scottish Government by the 9 October submission date.

535 Request for a New Street Name at Broadstone, Port Glasgow**535**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for a new street name for one section of the new housing development at Broadstone, Port Glasgow.

The report indicated that the developer had suggested the name Sycamore Lane.

After discussion, Councillor Nelson moved that consideration of the matter be continued and that officers liaise with the developer to assign a suitable name reflecting a species of bush/tree indigenous to Scotland. As an amendment, Councillor Clocherty moved that approval be given to the name Sycamore Lane. On a vote, 4 Members voted for the motion and 5 for the amendment which was declared carried.

Those Members who had voted in favour of the motion then requested in terms of the relevant Standing Order that the decision be referred to the Inverclyde Council for decision in terms of the motion.

C

Decided: that the Committee approve the new street name Sycamore Lane for a section of the new housing development at Broadstone, Port Glasgow.

C**536 Coronation Park – Potential Investment****536**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on potential investment required in Coronation Park, providing details of recent and current committed investment.

Decided: that the Committee note the update on current committed work and the future potential investment required in Coronation Park which will be reported in the future in relation to the Open Space asset management programme.

**537 Roads Asset Management Plan 2015/16
Progress Update for Carriageway and Footway Works****537**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval in relation to a proposed accelerated programme of carriageway and footway resurfacing/reconstruction projects to be undertaken in 2015/16.

Decided: that the Committee approve the proposed accelerated programme of carriageway and footway projects to be undertaken in 2015/16 using RAMP/Capital Funding.

538 Baker Street Realignment Business Case Update Report No. 2**538**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on (1) the preferred option for the realignment of Baker Street at its sharp bend with Drumfrochar Road and (2) the proposed next steps towards the wider economic evaluation of the preferred option and its subsequent detailed design.

During the course of discussion, Members asked a number of questions and it was agreed that officers respond to the points raised following exclusion of the public and press from the meeting.

Decided:

(1) that the Committee note the confirmed preferred Option 1 for the road realignment of Baker Street at Drumfrochar Road;

(2) that the intention of the Head of Environmental & Commercial Services to submit a further report when the study into the wider economic justification for Option 1 is complete be noted;

(3) that the Committee note the joint first stage application by Riverside Inverclyde and Inverclyde Council for £1,510,000 to the Scottish Government Regeneration Capital Grant Fund; and

(4) that consideration of the allocation of £1,305,000 towards the project from free reserves be remitted to the Policy & Resources Committee in September 2015.

539 Residents' Parking, Wemyss Bay – Request by Councillor Rebecchi

539

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a request from Councillor Rebecchi that the west side of the A78 Shore Road at Wemyss Bay Station (opposite the shops) should be part of a residents' parking scheme.

Councillor Rebecchi was present and with consent spoke on the matter.

Decided: that a report on the implications of introducing a residents' parking scheme at the A78 Shore Road at Wemyss Bay Station (opposite the shops) be submitted to a future meeting of the Committee.

540 Proposed Traffic Regulation Order – The Inverclyde Council (Off-Street Parking Places) (Variation No. 3) Order 2015

540

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order – The Inverclyde Council (Off-Street Parking Places) (Variation No. 3) Order 2015.

Decided: that the Inverclyde Council be recommended to make the Traffic Regulation Order - The Inverclyde Council (Off-Street Parking Places) (Variation No. 3) Order 2015 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

- 541 Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 1 2015 541**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.
- Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 1 2015 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.
- 542 Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 2 2015 542**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.
- Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 2 2015 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.
- 543 The Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014 Independent Reporter’s Recommendations 543**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on (1) the recommendations of the independent Reporter concerning the proposed Traffic Regulation Order necessary to implement one way working on Kempock Street and Lower Kempock Street, Gourock and (2) Officers’ subsequent recommendations to the Committee.
- Decided:**
- (1) that the Committee note the recommendations of the independent Reporter;
 - (2) that the Committee accept the Reporter’s recommendations in full; and
 - (3) that the Committee recommend to the Inverclyde Council the making of the Traffic Regulation Order – The Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014.
- The Chair being of the opinion that the undernoted report by the Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow progress on the proposals, if agreed, to be made at the earliest opportunity. This was agreed unanimously.**
- 544 Decriminalised Parking Enforcement – Parking Strategies for Towns and Villages Outside Greenock - Update 544**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on changes requested by the Central Gourock Redevelopment Working Group to the draft parking strategy for Gourock agreed by the Committee at its meeting on 16 June 2015.

ENVIRONMENT & REGENERATION COMMITTEE – 3 SEPTEMBER 2015

Decided: that, subject to the suspension of Standing Order 31, the Committee:-

- (1) approve the proposed changes to the Gourrock parking strategy;
- (2) remit to the Head of Environmental & Commercial Services to prepare and promote Traffic Regulation Orders to progress and enforce the proposed changes; and
- (3) note that Officers will review Kempock Street car park's operation and restrictions a year after implementation.

Councillor Campbell-Sturgess left the meeting at this juncture.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Baker Street Realignment Business Case Update Report No. 2	6
Lease of Premises – Moss Road, Port Glasgow	2, 6 and 9
Use of Powers Delegated to the Chief Executive: Lease of Premises – Cathcart Street, Greenock	2, 6 and 9
Property Assets Management Report	2, 6 and 9

545 Baker Street Realignment Business Case Update Report No. 2 545

The Committee resumed discussion in relation to the report by the Corporate Director Environment, Regeneration & Resources on the Baker Street Realignment Business Case and Officers responded to the questions from Members.

Noted

546 Lease of Premises – Moss Road, Port Glasgow 546

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to grant a lease of premises at Moss Road, Port Glasgow. Councillor McCabe declared a non-financial interest in this matter as one of the applicants is known to him. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

547 Use of Powers Delegated to the Chief Executive: Lease of Premises – Cathcart Street, Greenock 547

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the use of the powers delegated to the Chief Executive relative to the assignation and extension of lease of premises at Cathcart Street, Greenock.

Noted

ENVIRONMENT & REGENERATION COMMITTEE – 3 SEPTEMBER 2015

548 Property Assets Management Report**548**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council's property assets. Following consideration, the Committee agreed to the action recommended in respect of (1) premises at Nicolson Street, Greenock and (2) premises at McLeod Street, Greenock, all as detailed in the appendix.

549 Mr Mark Higginbotham**549**

The Chair referred to Mr Mark Higginbotham, Environmental & Commercial Services, who would shortly be leaving the Council to take up a new post and, on behalf of the Committee, he extended best wishes to Mr Higginbotham for the future.

EDUCATION AND COMMUNITIES COMMITTEE – 8 SEPTEMBER 2015

Education and Communities Committee

Tuesday 8 September 2015 at 2pm

Present: Councillors Brennan, Brooks, Campbell-Sturgess, Clocherty, Jones, Loughran, McCabe, McColgan, McEleny and Shepherd, Mr T Macdougall, Rev F Donaldson and Father M McMahon, Religious Representatives and Mr T Tracey, Teacher Representative.

Chair: Councillor Loughran presided.

In attendance: Chief Officer, Inverclyde Health & Social Care Partnership, Head of Inclusive Education, Culture & Corporate Policy, Head of Safer & Inclusive Communities, Community Safety & Wellbeing Manager, Lead Officer, Community Learning & Development, Ms G Murphy (for Head of Legal & Property Services), Mr I Cameron (for Chief Financial Officer), Property Services Manager, Head of Education and Mr M Bingham (Corporate Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

550 Apologies, Substitutions and Declarations of Interest 550

Apologies for absence were intimated on behalf of Councillor Wilson and Mr R Thomson.

No declarations of interest were intimated.

551 Communities 2015/16 Revenue Budget Report – Period 3 to 30 June 2015 551

There was submitted a report by the Chief Financial Officer, Head of Safer & Inclusive Communities and Head of Inclusive Education, Culture & Corporate Policy (1) on the 2014/15 Revenue Budget final outturn and (2) the 2015/16 Revenue Budget position as at Period 3 to 30 June 2015.

Decided: that the Committee note the final outturn for 2014/15 and the current projected underspend of £70,000 for the 2015/16 Revenue Budget as at Period 3 to 30 June 2015.

552 Shelter Scotland's 'Make Renting Right' Campaign – Notice of Motion by Councillor McCabe 552

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee of the receipt of a Notice of Motion by Councillor McCabe, countersigned by Councillor Clocherty, submitted in terms of Standing Order 22 in the following terms:

Inverclyde Council welcomes Shelter Scotland's 'Make Renting Right' campaign and supports its call for reform of the private rented sector (14% of households in Inverclyde live in private rented sector accommodation, slightly higher than the Scottish average of 13%) and, in particular, reforms to provide tenants with greater security of tenure creating stability for people wanting to make rented housing their home, predictable rents for tenants and landlords, with no more than once a year rent increases and a fair

EDUCATION AND COMMUNITIES COMMITTEE – 8 SEPTEMBER 2015

system for sorting out renting problems.

Decided: that the Committee give its support to the terms of the Notice of Motion as set out above.

553 Communities Capital Programme 2015-2018 553

There was submitted a report by the Head of Safer & Inclusive Communities and Chief Financial Officer (1) on the status of the projects forming the Communities Capital Programme and (2) highlighting the overall financial position.

Decided: that the Committee note the progress of the projects detailed in Appendix 1 to the report.

554 Clune Park Regeneration Plan Progress Report 554

There was submitted a report by the Head of Safer & Inclusive Communities providing an update on the proposed regeneration of the Clune Park area of Port Glasgow.

Decided: that the Committee note the current progress in respect of the Clune Park Area Regeneration Plan and agree that further progress updates be submitted to future meetings of the Committee.

555 Grants to Voluntary Organisations: Proposals for the Disbursement of Unallocated Funds 555

There was submitted a report by the Head of Safer & Inclusive Communities making recommendations for approval for the disbursement of the remaining Grants to Voluntary Organisations budget for 2015 – 2016.

During the course of discussion on this item, reference was made to the reasons for recommending refusal of a particular application. As this would potentially involve the disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Local Government (Scotland) Act 1973 as amended, it was agreed to resume consideration of the item in private session.

556 International Women's Day 556

There was submitted a report by the Head of Safer & Inclusive Communities (1) advising the Committee of action taken to recognise formally and mark International Women's Day on 8 March 2015 and (2) seeking approval for proposed activities developed in support of International Women's Day in future years.

Decided:

(1) that the Committee note the activities put in place to celebrate International Women's Day on 8 March 2015;

(2) that the Committee approve the proposals developed for activities to celebrate International Women's Day in future years specifically (a) the establishment of an International Women's Day Planning Group, (b) continuation and expansion of activities involving school pupils, (c) supporting women in the community to form a group to take forward issues identified and (d) submitting costed proposals for the expansion of activities;

(3) that Councillor Jones be appointed to serve on the International Women's Day Planning Group and that there continue to be Elected Member representation on the Planning Group in future years; and

(4) that the costs associated with the proposals be identified as a budget pressure and remitted to the Members' Budget Working Group.

EDUCATION AND COMMUNITIES COMMITTEE – 8 SEPTEMBER 2015

557 Loan of Painting from McLean Museum 557

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy advising of a request for the loan of a painting from the McLean Museum and Art Gallery (the James Watt Trust).

Decided: that approval be given for the loan of the painting 'The Strutted Close, Clydeside 1941' by Margaret Wright to the University of St Andrews until December 2015 subject to matters of transport, security and insurance being arranged to the satisfaction of the Libraries Manager.

558 Items for Noting – Communities 558

There was submitted a report by the Head of Safer & Inclusive Communities providing information for noting on (1) the Food Standards Scotland (FSS) Audit of Inverclyde Council, (2) the Official Food Controls Service Plan 2015/16, (3) the outdoor education school consultation, (4) the Local Housing Strategy, (5) a three year plan for co-ordination of community learning and development in Inverclyde and (6) the Community Learning and Development Service Annual Report 2014 – 2015.

Decided: that the report be noted.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

Item	Paragraph(s)
Closing Order – Mount Pleasant Street, Greenock	6 and 13
Grants to Voluntary Organisations: Proposals for the Disbursement of Unallocated Funds – Consideration of reasons for recommending refusal of application	6

559 Closing Order – Mount Pleasant Street, Greenock 559

There was submitted a report by the Head of Safer & Inclusive Communities seeking approval to make a Closing Order under the Housing (Scotland) Act 1987, as amended, on the first floor right (1/2) flat at 12 Mount Pleasant Street, Greenock PA15 4DD which is below the tolerable standard.

Decided: that it be agreed to make a Closing Order in terms of Section 114 of the Housing (Scotland) Act 1987, as amended, prohibiting the use of flat 1/2, 12 Mount Pleasant Street, Greenock PA15 4DD for human habitation.

EDUCATION AND COMMUNITIES COMMITTEE – 8 SEPTEMBER 2015

560 Grants to Voluntary Organisations: Proposals for the Disbursement of Unallocated Funds 560

There was submitted a report by the Head of Safer & Inclusive Communities on recommendations for the disbursement of the remaining Grants to Voluntary Organisations budget for 2015 – 2016.

During the course of discussion on this item, the Committee was advised of the reasons for refusal of the grant application from the organisation, Justice for the Silenced.

Decided:

(1) that the Committee approve the proposed disbursement of unallocated Grants to Voluntary Organisations funds as follows:

Organisation	Request	Decision
Inverkip Community Association	£2,000 website, marketing, study visits	£600 towards website (conditional)
Greenock and District Angling Club	£1,500 for building work	£500 towards running costs
Justice for the Silenced	£660 for project launch	reject
Greenock United	£7,000 for minibus	reject
Newark Angling Club	£500 for running costs	£500
Kilmacolm Horticultural Society	£650 for website	£500 towards running costs
Total		£2,100

and

(2) that potential future funding for Grants to Voluntary Organisations be identified as a budget pressure and referred to the Members' Budget Working Group.

The Committee commenced consideration of the Education items of business at 4pm with Father McMahon, Rev Donaldson, Mr Macdougall and Mr Tracey joining the meeting.

Prior to the commencement of business, the Convener referred to the ongoing illness of the former religious representative, Rev Andrew McLean, and asked that the Committee's thoughts be conveyed to Rev McLean and his family.

561 Education Scotland Validated Self-Evaluation Report on Inverclyde Educational Psychology Services 561

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy advising the Committee of an Education Scotland external validated self-evaluation review of Inverclyde Educational Psychology Services (IEPS). The report advised that IEPS had received a very positive report from Education Scotland, that all areas of the service's self-evaluation had been validated and that Inspectors had high levels of confidence in the impact which the service makes to improving outcomes.

Ms Kate Watson, Principal Educational Psychologist, was present and spoke in relation to the evaluation process.

Decided:

(1) that the Committee note the report on Inverclyde Educational Psychology Services; and

EDUCATION AND COMMUNITIES COMMITTEE – 8 SEPTEMBER 2015

(2) that the Committee's appreciation be conveyed to all those involved in the evaluation process.

562 Education 2015/16 Revenue Budget – Period 3 to 30 June 2015 562

There was submitted a report by the Chief Financial Officer, Head of Education, Head of Inclusive Education, Culture & Corporate Policy and Head of Safer & Inclusive Communities on (1) the 2014/15 final outturn and (2) the 2015/16 Revenue Budget position as at Period 3 to 30 June 2015.

Decided:

- (1) that the Committee note the final outturn for 2014/15;
- (2) that the Committee note the current projected underspend of £236,000 for the Education Revenue Budget as at Period 3 to 30 June 2015; and
- (3) that the Committee note the proposed £67,000 Modernisation Earmarked Reserve to be created from the P1 – P3 Free School Meals funding subject to a report to the Policy & Resources Committee.

563 Education Capital Programme 2015 – 2018 - Progress 563

There was submitted a report by the Head of Education and Chief Financial Officer (1) on the status of the projects forming the Education Capital Programme and (2) highlighting the overall financial position.

Decided:

- (1) that the Committee note the progress of the specific projects detailed in Appendix 1; and
- (2) that delegated authority be granted to the Head of Legal & Property Services to agree, execute and deliver the Design and Build Development Agreement for the Kilmacolm Primary School project as detailed in paragraph 8.2 of the report provided the cost is within the budget allocation for the project.

564 Education, Communities & Organisational Development Corporate Directorate Improvement Plan 2013/16 – Annual Review 2015 564

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy seeking approval of the 2015 refresh of the Education, Communities & Organisational Development Corporate Directorate Improvement Plan (CDIP) 2013/16.

Decided:

- (1) that the Committee approve the refreshed Education, Communities & Organisational Development CDIP 2013/16; and
- (2) that it be agreed that progress reports on the Directorate's performance indicators on implementation of the CDIP's improvement actions be submitted to every second meeting of the appropriate Committee.

565 School Estate 2015 Core Facts Submission 565

There was submitted a report by the Head of Education providing an update on the School Estate and Core Facts return for 2015.

Decided: that the report be noted.

EDUCATION AND COMMUNITIES COMMITTEE – 8 SEPTEMBER 2015

- 566 Multi-Use Games Area Provision – Gourock and Moorfoot Primary Schools 566**
- There was submitted a report by the Head of Education on options for providing Multi-Use Games Area (MUGA) provision for both Gourock and Moorfoot Primary Schools utilising the underspend in the MUGA allocation within the Capital Programme.
- Decided:**
- (1) that the Committee note the report on the possible options for MUGA provision at Gourock and Moorfoot Primary Schools;
 - (2) that approval be given to the proposals and it be agreed to progress the projects utilising the underspend in the MUGA allocation within the Capital Programme; and
 - (3) that a further report be submitted to the Committee on proposals for managing facilities to ensure equality of access across the school estate.
- 567 School Term Dates – Session 2016/17 567**
- There was submitted a report by the Head of Education seeking approval for setting the school term dates for session 2016/17.
- Decided:** that approval be given to the term dates for 2016/17 as set out in Appendix 1 to the report.
- 568 Schools Transport Policy Review Update – Equality in Provision of School Transport for Inverclyde Schools 568**
- There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy (1) providing an update on the review of the Schools Transport Policy, (2) setting out options in this regard and (3) proposing approval of Officers' recommendations.
- Decided:**
- (1) that a full formal consultation exercise on the Council's Schools Transport Policy be undertaken based on the preferred option of changing to 2.5 and 1.5 miles for secondary and primary schools respectively and including a poverty element at 1.5/1 miles, (option 3 in the report) and that the proposed implementation date for the new policy be August 2017; and
 - (2) that in the meantime, pending completion of the consultation process at (1) above, the current arrangements at St Columba's High School, Clydeview Academy and Inverkip Primary School remain unchanged.
- 569 Reinstatement/Replacement of the Retaining Wall at Ardgowan Primary School – Use of Powers Delegated to the Chief Executive 569**
- There was submitted a report by the Head of Education advising of the use of the powers delegated to the Chief Executive to issue an instruction in respect of the reinstatement/replacement of the partially collapsed retaining wall at Ardgowan Primary School to the main contractor, Central Building Contractors Limited, in the estimated amount of £250,000.
- Decided:** that the report be noted.

EDUCATION AND COMMUNITIES COMMITTEE – 8 SEPTEMBER 2015

570 Appointment of Members to the Education Appeal Committee 570

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising the Committee of vacancies which exist on the Education Appeal Committee and (2) seeking approval of the appointment of two members of the public to these positions.

Decided: that Mrs Lesley Mahon and Mrs Christine Hall be appointed as Members of the Inverclyde Education Appeal Committee.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

Item	Paragraph(s)
Education Appeal Committee - Appendix	6
Use of Powers Delegated to the Chief Executive – Award of Contracts for the Provision of Transport for Children with Additional Support and Medical Needs for 2015/16, 2016/17 and 2017/18	6 and 8

571 Education Appeal Committee - Appendix 571

There was submitted an appendix to the report on the appointment of Members to the Education Appeal Committee providing biographical information on the two proposed appointees.

Decided: that the appendix be noted.

572 Use of Powers Delegated to the Chief Executive – Award of Contracts for the Provision of Transport for Children with Additional Support and Medical Needs for 2015/16, 2016/17 and 2017/18 572

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy advising of the use of the powers delegated to the Chief Executive to accept tenders for transport facilities for children with additional support and/or medical needs for school sessions 2015/16, 2016/17 and 2017/18.

Decided:

- (1) that the use of the powers delegated to the Chief Executive be noted; and
- (2) that approval be given to ongoing additions and deletions to transport requirements for pupils with additional support and medical needs estimated at £50,000.

GENERAL PURPOSES BOARD – 9 SEPTEMBER 2015

General Purposes BoardWednesday 9 September 2015 at 3.00pm

Present: Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan and Rebecchi.

Chair: Councillor Dorrian presided.

In attendance: Mr D Keenan (for Head of Legal & Property Services); Inspector D Kane and Sergeant J Curran, Police Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

573 Apologies, Substitutions and Declarations of Interest 573

Apologies for absence were submitted on behalf of Councillor Grieve and McIlwee.

There were no substitutions or declarations of interest intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

574 Request for Suspension of Taxi Driver's Licence – William Rodgers 574

There was submitted a report by the Head of Legal & Property Services to consider the suspension of Taxi Driver's Licence held by Mr Rodgers which expires on 31 January 2016 following a letter submitted by Police Scotland dated 23 July 2015.

Mr Keenan advised that Police Scotland have withdrawn their letter requesting suspension of Mr Rodgers' licence and as such this item will not be called.

Decided: Noted

575 Application for Taxi Driver's Licence – Andrew Gray 575

There was submitted a report by the Head of Legal & Property Services for grant of a Taxi Driver's Licence by Mr Gray following a Police objection.

Mr Gray's representative Mr Gray (Snr.) was present. Mr A Gray was unable to attend.

Mr Keenan advised on the background of the report and informed Members that Mr Gray had submitted a letter on 25 August 2015 in support of his application, a copy of which was circulated to Members.

The Board heard Inspector Kane in support of the Police objection and Mr Gray in support of the applicant.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

GENERAL PURPOSES BOARD – 9 SEPTEMBER 2015

576 Application for Taxi Driver's Licence – Martin McKenna**576**

There was submitted a report by the Head of Legal & Property Services for grant of a Taxi Driver's Licence by Mr McKenna following a Police representation.

Mr McKenna was present.

Mr Keenan advised on the background of the report.

The Board heard Inspector Kane in support of the Police representation and Mr McKenna in support of his application.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

577 Application for Taxi Driver's Licence – Stephen Houston**577**

There was submitted a report by the Head of Legal & Property Services for renewal of a Taxi Driver's Licence by Mr Houston following a Police representation.

Mr Houston was present.

Mr Keenan advised on the background of the report.

The Board heard Inspector Kane in support of the Police representation and Mr Houston in support of his application. Mr Houston submitted driving course booking documentation which was passed to the Chair and confirmed to Members.

Following discussion the Board unanimously agreed to grant the application.

Decided: the application be granted.

POLICY & RESOURCES COMMITTEE – 22 SEPTEMBER 2015

Policy & Resources Committee

Tuesday 22 September 2015 at 3pm

Present: Councillors Ahlfeld, Clocherty, Campbell-Sturgess (for MacLeod), McCabe, McCormick, McEleny, McIlwee, Nelson, Loughran and Rebecchi.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Environment, Regeneration & Resources, Chief Officer, Inverclyde Health & Social Care Partnership, Chief Financial Officer, Head of Legal & Property Services, Head of Organisational Development, Human Resources & Communications, Head of Inclusive Education, Culture & Corporate Policy, Finance Manager, Revenues & Customer Services Manager, Corporate Procurement Manager, ICT Operations Manager, Corporate Communications Manager, Ms K McCready, Corporate Policy Officer and Mr D Robinson, Information Governance Officer.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

578 Apologies, Substitutions and Declarations of Interest 578

An apology for absence was intimated on behalf of Councillor MacLeod with Councillor Campbell-Sturgess substituting.

Declarations of interest were intimated as follows:

Agenda Item 14 (Former Tied Housing Employees) – Councillor Clocherty.

Agenda Item 17 (2016/17 Saving – Long Term Empty Council Tax) – Councillors Ahlfeld, McCabe, McEleny and McIlwee.

579 Annual Report to Members and the Controller of Audit for the Financial Year Ended 31 March 2015 579

There was submitted a report by the Chief Executive presenting the Annual Report to Members and the Controller of Audit for the financial year ended 31 March 2015 which had been prepared by the Council's external auditors, Grant Thornton.

Mr Mike Thomas and Ms Claire Bailey were present for this item and Mr Thomas addressed the Committee in relation to the findings of the report.

Decided:

(1) that the Committee note the contents of the Annual Report to Members and the Controller of Audit for the financial year ended 31 March 2015 and approve the action plan in appendix A;

(2) that it be noted that the Audit Committee will consider the detail of the ISA260 at its special meeting on 24 September 2015; and

(3) that the full report be remitted to the Inverclyde Council for consideration at its meeting on 8 October 2015.

POLICY & RESOURCES COMMITTEE – 22 SEPTEMBER 2015

- | | | |
|------------|---|------------|
| 580 | Policy & Resources Committee 2015/16 Revenue Budget – Period 4 to 31 July 2015 | 580 |
| | <p>There was submitted a report by the Chief Executive, Corporate Director Environment, Regeneration & Resources, Head of Inclusive Education, Culture & Corporate Policy, Head of Organisational Development, Human Resources & Communications and Chief Financial Officer on the 2014/15 Revenue Budget outturn and the 2015/16 projected outturn for the Policy & Resources Committee as at Period 4 to 31 July 2015.</p> <p>Decided:</p> <p>(1) that the Committee note the 2014/15 Revenue Budget outturn and the 2015/16 projected underspend of £1,994,000 for the Policy & Resources Committee as at Period 4 to 31 July 2015; and</p> <p>(2) that the Committee note the projected fund balance of £43,010 for the Common Good Fund and that a full review of the Common Good budget is being undertaken as part of the 2016/18 budget.</p> | |
| 581 | General Fund Revenue Budget 2015/16 as at 31 July 2015 | 581 |
| | <p>There was submitted a report by the Chief Financial Officer on the position of (1) the General Fund Revenue Budget as at 31 July 2015 and (2) the General Fund Reserves and Earmarked Reserves.</p> <p>Decided:</p> <p>(1) that the Committee note the latest position of the 2015/16 Revenue Budget and General Fund Reserves; and</p> <p>(2) that it be noted that the use of free reserves arising since the 19 February 2015 budget meeting is the subject of a separate report to the Committee.</p> | |
| 582 | Policy & Resources Capital Programme 2015/18 – Progress Report | 582 |
| | <p>There was submitted a report by the Chief Financial Officer and Corporate Director Environment, Regeneration & Resources (1) providing an update on the status of the projects within the Policy & Resources Capital Programme 2015/18 and (2) highlighting the overall financial position.</p> <p>Decided: that the Committee note the current position of the 2015/18 Capital Programme and the progress of the specific projects detailed in appendix 1.</p> | |
| 583 | Capital Programme 2015/18 | 583 |
| | <p>There was submitted a report by the Chief Financial Officer on the latest position of the 2015/18 Capital Programme.</p> <p>Decided: that the Committee note the current position of the 2015/18 Capital Programme.</p> | |
| 584 | ICT Services Update and Policy for the Physical Security of ICT Systems | 584 |
| | <p>There was submitted a report by the Chief Financial Officer (1) providing an update on the performance of ICT Services and (2) proposing a new policy in respect of the physical security of ICT systems.</p> | |

POLICY & RESOURCES COMMITTEE – 22 SEPTEMBER 2015

Decided:

- (1) that the Committee note the performance detailed in the report and supporting appendices; and
- (2) that approval be given to the implementation of the new policy for physical security of ICT systems as appended to the report.

585 Debt Recovery Performance 2014/15 585

There was submitted a report by the Chief Financial Officer advising the Committee of the Council's debt recovery performance during 2014/15.

Decided:

- (1) that the Committee note the Council's continued good performance in the area of debt recovery in 2014/15 and the developments planned in 2015/16; and
- (2) that the Committee acknowledge the contributions made by Council staff and the Council's debt recovery partners.

586 Welfare Reforms Update 586

There was submitted a report by the Chief Financial Officer and Chief Officer, Inverclyde Health & Social Care Partnership providing an update in respect of various aspects of the Welfare Reform agenda.

There was circulated to the Committee, updated appendix 1 to the report.

Decided:

- (1) that the Committee note the contents of the report and that future updates will be provided to each meeting; and
- (2) that a briefing note be provided to Members on the operation of the Smarterbuys Scheme.

587 Audit Scotland: Benefits Performance Audit Annual Update 2014/15 587

There was submitted a report by the Chief Financial Officer providing an update on the findings of the Accounts Commission's Benefits Performance Audit Annual Update.

Decided:

- (1) that the Committee note the key risks and areas where improvement and good practice were evidenced by Audit Scotland; and
- (2) that the Committee note the Council's assessment of how it compares to good practice as shown in appendix 3 to the report.

588 Audit Scotland Assessment of Inverclyde Council's Public Performance Reporting for 2013/14 588

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy on the outcome of Audit Scotland's assessment of Inverclyde Council's public performance reporting in relation to Statutory Performance Indicators for 2013/14.

Decided:

- (1) that the Committee note Audit Scotland's assessment of Inverclyde Council's public performance reporting for 2013/14; and
- (2) that it be remitted to individual service areas where performance has been consistently assessed as an area for improvement to review the comments from Audit Scotland and develop performance information to address these.

POLICY & RESOURCES COMMITTEE – 22 SEPTEMBER 2015

589 Education, Communities & Organisational Development Corporate Directorate Improvement Plan 2013/16 – Annual Review 2015 589

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy seeking approval of those aspects of the 2015 refresh of the Education, Communities & Organisational Development Corporate Directorate Improvement Plan (CDIP) 2013/16 which fall within the remit of the Policy & Resources Committee.

Decided:

- (1) that approval be given to the refreshed Education, Communities & Organisational Development Corporate Directorate Improvement Plan 2013/16; and
- (2) that it be agreed that progress reports on the Directorate's Performance Indicators and implementation of the CDIP's improvement actions be submitted to every second meeting of the appropriate Committee.

590 Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/16 – Annual Review 2015 590

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval of those aspects of the Environment, Regeneration & Resources Corporate Directorate Improvement Plan which fall within the remit of the Policy & Resources Committee.

Decided: that approval be given to the refreshed Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/16.

591 2016/18 Revenue Budget – Update 591

There was submitted a report by the Chief Financial Officer (1) providing a comprehensive update on the current position of the 2016/18 Revenue Budget, (2) seeking various decisions and (3) outlining the activity due to take place over coming weeks/months.

Decided:

- (1) that the Committee approve the savings proposals in section 6 of the report and the treatment of pressures outlined in section 8 and note that, if approved, this will reduce the estimated funding gap in 2017/18 to £2.22m;
- (2) that the Committee note the position in respect of the prioritised savings exercise and that a detailed list of proposals for public consultation will be submitted to the next meeting of the Committee;
- (3) that agreement be given to the proposals contained in appendix 2 for the use of free reserves and to final consideration of the balance of proposals being made at the Budget setting meeting in February 2016; and
- (4) that the next steps outlined in section 10 be noted.

592 Budget Consultation and Communications Plan 592

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on proposals for consultation and communications on the Council's budget.

Decided:

- (1) that approval be given to the consultation objectives, audiences, key mechanisms and timescales outlined in the report; and

POLICY & RESOURCES COMMITTEE – 22 SEPTEMBER 2015

- 597 Information Classification Policy 597**
- There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) on proposals for implementation of the updated Information Classification Policy and (2) recommending a phased system-led solution to facilitate the classification of emails and documents.
(Councillor Ahlfeld left the meeting during consideration of this item of business).
- Decided:**
- (1) that the Committee approve the updated Information Classification Policy set out in appendix 1 to the report;
- (2) that the Committee note the finance details for the software to implement a phased system-led approach for the classification and labelling of emails and word documents; and
- (3) that a further report on the implementation of the Policy be submitted in mid 2016.
- 598 Unacceptable Actions Policy 598**
- There was submitted a report by the Head of Legal & Property Services on a proposed policy setting out the Council's approach to dealing with unacceptable actions from customers, in line with guidance from the Scottish Public Services Ombudsman (SPSO).
(Councillor Ahlfeld returned to the meeting during consideration of this item of business).
- Decided:** that approval be given to the Unacceptable Actions Policy set out in the appendix to the report.
- 599 Media and Social Media Protocol - Update 599**
- There was submitted a report by the Head of Organisational Development, Human Resources & Communications updating the Media and Social Media Protocol agreed by the Council in December 2013.
- Decided:** that consideration be continued to the next meeting of the Committee to provide practical examples which demonstrate the application of paragraph 6.4 of the proposed updated Strategy in relation to Ward Councillor involvement and also the standard invitation list for a range of press and media activities (Appendix 1).
- 600 Preventing the Use of Suppliers and Providers who use Exploitative Zero Hours Contracts 600**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for the implementation of a policy of not providing future funding to any organisation which employs people on exploitative zero hours contracts.
- Decided:**
- (1) that the Committee note the implications of a policy of not providing future funding to any organisation, including any partner, which employs people on exploitative or illegal zero hours contracts;

POLICY & RESOURCES COMMITTEE – 22 SEPTEMBER 2015

(2) that the Committee approve the exclusion of a tenderer from a tender selection process where it has been demonstrated to the satisfaction of the Head of Legal & Property Services that the tenderer has committed an act of grave misconduct by engaging in illegal zero hours contracts;

(3) that approval be given to the rejection of a grant where it has been demonstrated to the satisfaction of the Head of Legal & Property Services that the applicant is engaging in illegal or exploitative zero hours contracts;

(4) that the Committee approve the guidance contained in the report on how to appraise zero hours contracts; and

(5) that it be agreed that for partners/suppliers in significant arrangements with the Council, this policy is fully implemented during 2016.

601 Baker Street Realignment Business Case, Update Report No. 2 – Remit from Environment & Regeneration Committee

601

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee relative to funding for the Baker Street realignment project.

Decided: that it be agreed to allocate provisionally £1,425,000 towards the project from free reserves in line with the decision made in relation to the 2016/18 budget report earlier in the agenda.

602 Greenock Arts Guild Ltd: The Beacon Arts Centre – Executive Summary

602

There was submitted an Executive Summary report by the Corporate Director Environment Regeneration & Resources (1) advising the Committee of the progress to satisfaction of the conditions of grant attached to the Council's financial support to the Greenock Arts Guild Limited (GAG) agreed at the meeting on 29 January 2015, (2) seeking the Committee's approval to accelerate the revenue support from the £750,000 earmarked reserve, (3) advising the Committee of future revenue support which it is anticipated GAG will require from the Council, and (4) recommending approval of release of funding to GAG as previously agreed by the Council to enable settlement of the final account for the construction of the Beacon from John Graham Construction Limited ('Graham').

Decided:

(1) that the Committee note the status of satisfaction of the conditions of grant attached to the Council's revenue and capital funding agreed at the meeting on 29 January 2015 as detailed in appendix 1 of the main report below;

(2) that the Committee approve (a) the re-profiling of the significant earmarked reserve of £750,000 over a three year period as opposed to an eight year period and (b) the release of £250,000 of the earmarked reserve of £750,000 to enable GAG to settle VAT due on Graham's final account for the construction of the Beacon;

(3) that subject to the execution by relevant parties of all main project documents, approval be given to the release of (a) £1,721,134.79 to be paid by the Council on terms which are satisfactory to the Head of Legal & Property Services and the Chief Financial Officer directly to Graham in settlement of Graham's final account for the construction of the Beacon and (b) £75,000 retention to be paid by the Council directly to Graham upon the issue of the Certificate of Making Good of Defects in accordance with the Building Contract subject to GAG first satisfying the Chief Financial Officer that VAT due on the retention has been duly paid;

POLICY & RESOURCES COMMITTEE – 22 SEPTEMBER 2015

- (4) that delegated authority be granted to the Head of Legal & Property Services in consultation with the Chief Financial Officer to agree the final terms of the Funding Agreement, Head Lease, Operating Lease and Floating Charge with GAG prior to the release of the grant funding;
- (5) that the continuing project risks set out at section 6 of the main report below be noted;
- (6) that agreement be given to increase the annual funding paid to GAG of £50,000 by up to £150,000 to a maximum total of £200,000 from 2018/19 subject to the conditions set out in 5.15 of the main report below;
- (7) that the Committee note the intention of GAG to implement the Living Wage for all its employees by 1 April 2016 to increase the use of employment contracts within its workforce; and
- (8) that on progress of the terms described in the report, a further report be submitted to the Council at its meeting on 8 October 2015 requesting it to consider appointing two Elected Members to the Board of Directors of GAG.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the ground that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-

Item	Paragraph(s)
Greenock Arts Guild: The Beacon Arts Centre	6 and 12
Former Tied Housing Employees	1, 11 and 12

603 Greenock Arts Guild Ltd: The Beacon Arts Centre 603

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing a detailed analysis of legal and financial matters in relation to the funding of Greenock Arts Guild Limited.

Decided: that the terms of the report be noted.

604 Former Tied Housing Employees 604

There was submitted a report by the Head of Organisational Development, Human Resources & Communications (1) providing an update on the formal consultation period with the trades unions in relation to the implementation of revised rent arrangements for employees in former tied houses and (2) setting out potential next steps for consideration.

Councillor Clocherty declared a non-financial interest in this item as a Member of Unite. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Decided: that consideration be continued to the next meeting of the Committee and that it be remitted to the Head of Organisational Development, Human Resources & Communications to convey to the trades unions the Committee's express wish that a formal response be made to the offer made by officers.

AUDIT COMMITTEE – 24 SEPTEMBER 2015

Audit Committee

Thursday 24 September 2015 at 3.05pm

Present: Provost Moran, Councillors Brennan, Dorrian, Loughran, Nelson and Rebecchi.

Chair: Councillor Rebecchi presided.

In attendance: Chief Executive, Head of Legal & Property Services, Chief Financial Officer, Finance Manager, Mr M Thomson (Finance Services) and Chief Internal Auditor.

Present also: Ms C Bailey and Mr P Brady (Grant Thornton).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

605 Apologies, Substitutions and Declarations of Interest 605

Apologies for absence were intimated on behalf of Councillors Ahlfeld, Campbell-Sturgess, Clocherty, Jones and MacLeod.

No declarations of interest were intimated.

606 Audit of Inverclyde's Annual Accounts 2014/15 – International Standard on Auditing 260 606

There was submitted a report by the Chief Financial Officer (1) presenting to Members key documents in relation to the Final Accounts 2014/15 and (2) requesting the Committee to consider matters raised in the documents presented.

Decided:

(1) that the Committee note the contents of the report and welcome the achievement of another qualification free set of accounts and note the issues raised in the appendices to the report relating to the 2014/15 audited Annual Accounts; and

(2) that it be noted that this year Grant Thornton have combined the audit opinion, ISA 260, with the Annual Report to Members, the latter being considered at the Policy & Resources Committee on 22 September 2015 and remitted to the next meeting of the Inverclyde Council on 8 October 2015.

POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 1 OCTOBER 2015

Policy and Resources Executive Sub-Committee

Thursday 1 October 2015 at 2pm

Present: Councillors Brennan (for Clocherty), Brooks (for MacLeod), McCabe, Campbell-Sturgess (for McEleny), McIlwee and Wilson.

Chair: Councillor McCabe presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Chief Officer, Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Chief Financial Officer, Head of Environmental & Commercial Services, Head of Organisational Development, Human Resources & Communications and HR Manager (Organisational Development).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

607 Apologies, Substitutions and Declarations of Interest 607

Apologies for absence were intimated on behalf of Councillor Clocherty, with Councillor Brennan substituting, Councillor MacLeod, with Councillor Brooks substituting, and Councillor McEleny, with Councillor Campbell-Sturgess substituting.

No declarations of interest were intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 1, 11 and 12 of Part I of Schedule 7(A) of the Act.

608 Employees in Environmental & Commercial Services Overtime Payments 608

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on overtime payments to employees within Environmental & Commercial Services and making recommendations in this regard. After discussion, the Sub-Committee agreed to the action recommended, all as detailed in the appendix.

PLANNING BOARD – 7 OCTOBER 2015

Planning Board

Wednesday 7 October 2015 at 3pm

Present: Provost Moran, Councillors Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, McIlwee, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Head of Regeneration & Planning, Development & Building Standards Manager, Mr G Leitch (for Head of Environmental & Commercial Services) and Mr J Kerr (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

609 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 609

No apologies for absence were intimated.

Councillor Wilson declared an interest in agenda item 2(b) (Construction of new road and creation of development platforms with associated servicing and groundworks at Leperstone Avenue, Kilmacolm (14/0409/IC)).

610 CONTINUED PLANNING APPLICATIONS 610

**(a) Residential development of 3 blocks, containing 15 flats, with associated road, parking and landscaping:
Cowal View, Gourock (15/0150/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Baronial Developments Gourock Limited for residential development of 3 blocks, containing 15 flats, with associated road, parking and landscaping at Cowal View, Gourock (15/0150/IC), consideration of which had been continued from the meeting on 2 September 2015 for a site visit.

Decided: that planning permission be granted subject to the following conditions:-

(1) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(2) that the development shall not commence until an environmental investigation and risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;

PLANNING BOARD – 7 OCTOBER 2015

(3) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Authority's satisfaction;

(4) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(5) that the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill or landscaping material imported onto the site. This report shall contain information of the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc.) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination;

(6) that no development shall commence until samples of all external materials have been submitted to and approved, in writing by the Planning Authority: development thereafter shall proceed utilising the approved materials unless the Planning Authority gives its prior written approval to any alternatives, to ensure a continuity of finishing materials in this part of Gourrock;

(7) that a visibility splay of 2.4m x 43m x 1.05m above ground level shall be provided at the junction with Cowal View prior to any of the flats (hereby approved) being occupied and, thereafter, maintained in perpetuity, in the interests of road safety on Cowal View;

(8) that none of the flats hereby approved shall be occupied until parking spaces have been formed in accordance with drawing AL(0)04 A, to prevent overspill parking onto Cowal View and in the interests of road safety; and

(9) that the approved landscaping scheme in drawing 289.04.03a shall be completed in the first planting season following completion of the 15 flats, hereby approved, and any specimens that in the subsequent 5 years die, become diseased or are damaged shall be replaced in the next planting season with a similar specimen, unless the Planning Authority gives its prior written approval to any alternative, to ensure the provision of a sustainable and quality landscape setting.

**(b) Construction of new road and creation of development platforms with associated servicing and groundworks:
Leperstone Avenue, Kilmacolm (14/0409/IC)**

There was submitted a report by the Head of Regeneration & Planning on an application for planning permission by Riverside Inverclyde Property Holdings Company Limited for the construction of a new road and creation of development platforms with associated servicing and groundworks at Leperstone Avenue, Kilmacolm (14/0409/IC), consideration of which had been continued from the meeting on 2 September 2015 for a site visit.

Councillor Wilson declared a non-financial interest in this matter as a Director of

PLANNING BOARD – 7 OCTOBER 2015

Riverside Inverclyde and left the meeting. Councillor Brooks assumed the Chair. After discussion, Councillor Dorrian moved that planning permission be granted subject to the conditions detailed in the report. As an amendment, Councillor Nelson moved that planning permission be refused as the proposal would increase flooding risk contrary to Local Development Plan Policy INF4. On a vote, 4 Members voted for the amendment and 4 for the motion. There being equality in voting, the Chair exercised his casting vote in favour of the motion which was declared carried.

Decided: that planning permission be granted subject to the following conditions:-

- (1) that development shall accord in general terms with the requirements of the design brief hereby approved, to ensure continuity in the development of the site;
- (2) that subsequent applications for each dwellinghouse and associated garages, walls or wall/fence combinations shall be accompanied by samples of all facing materials to be used in the development of the plot and that, for the avoidance of doubt, these shall accord with the approved Design Statement. Development of each plot shall not commence until approval of materials by the Planning Authority, to ensure continuity in the development of the site in the interests of visual amenity;
- (3) that following approval of the first plot to be developed in terms of condition 2 above, subsequent plots shall be developed in accordance with the approved materials unless a variation is granted in writing by the Planning Authority, to ensure continuity in development of the site in the interests of visual amenity;
- (4) that the development shall not commence until an environmental investigation and risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;
- (5) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing, by the Planning Authority, confirming that the works have been carried out in accordance with the Remediation Strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Planning Authority's satisfaction;
- (6) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing, by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;
- (7) that no fill or landscaping material shall be imported onto the site until written details of the source and intended reuse of the imported materials has been submitted for approval, in writing by the Planning Authority. The report shall characterise the chemical quality (including soil-leachate and organic content etc.), volume and source of the imported materials with corresponding cross-sections and plans indicating spatial distribution and depth/thickness of material placement within the development site. The material from the source agreed only shall be imported in strict accordance with these agreed details, to protect receptors from the harmful effects of imported contamination;
- (8) that the use of the development shall not commence until the applicant has

PLANNING BOARD – 7 OCTOBER 2015

submitted a completion report for approval, in writing by the Planning Authority detailing all fill or landscaping material imported onto the site. This report shall contain information of the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc.) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination;

(9) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the potential spread of Japanese Knotweed in the interests of environmental protection;

(10) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas, to control runoff from the site to reduce the risk of flooding;

(11) that no dwellinghouses shall be occupied within the application site until the approved drainage works, including culvert alterations and the construction of a surface water detention pond, have been implemented in full, to prevent flooding within and adjacent to the site;

(12) that prior to the start of development, full details of the construction of the detention pond shall be submitted to and approved in writing by the Planning Authority, to ensure the robustness of the construction in order to avoid flooding;

(13) that prior to the start of development, full details and samples of hard landscaping shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, all driveway pavements shall be porous, in the interests of visual amenity and to prevent flooding;

(14) that prior to the start of construction, details of all soft landscaping, including a timetable for planting, shall be submitted to and approved in writing by the Planning Authority, in the interests of visual amenity;

(15) that details of the maintenance of all hard and soft landscaped areas shall be submitted to and approved in writing by the Planning Authority prior to the start of development. With respect to soft landscaping, any planting that dies, becomes diseased, is removed or damaged within 5 years of planting shall be replaced with others of a similar size and species within the first planting season, to ensure the long term appearance of all soft and hard landscaped areas;

(16) that prior to the start of construction, tree protection measures in accordance with the latest British Standard BS 5837 shall be implemented and retained in place until the completion of construction, to ensure retention of the trees in the interests of visual amenity;

(17) that prior to the commencement of development the existing culvert below Finlaystone Road shall be repaired, to prevent flooding within and adjacent to the site;

(18) that prior to the commencement of development, full details of the maintenance arrangements for all drainage and flooding related infrastructure, including all culverts, grilles and inlets for the detention pond shall be submitted to and approved in writing by the Planning Authority, to prevent flooding within and adjacent to the site;

(19) that upon completion of the detention pond a Structural Engineer's Certificate shall be submitted for the approval of the Planning Authority confirming the integrity of the structure, to ensure the detention pond is fit for purpose;

PLANNING BOARD – 7 OCTOBER 2015

(20) that prior to the commencement of development, details shall be submitted to and approved in writing by the Planning Authority of safety measures for the detention pond to ensure children cannot enter it during periods of flooding, in the interests of safety;

(21) that the access lane between Finlaystone Road and Leperstone Avenue and between Leperstone Avenue and the garages and track to the east shall be kept free of obstructions at all times, in the interests of pedestrian and vehicular safety;

(22) that the access road and associated footways hereby approved shall be constructed to base course level prior to occupation of the first of the dwellinghouses on the plots hereby approved being occupied and to final wearing course prior to the last of the dwellinghouses on the plots hereby approved being occupied, in the interests of pedestrian and vehicular safety; and

(23) that full details shall be provided of the proposed retaining walls prior to their construction, in the interests of visual amenity

Councillor Wilson returned to the meeting following consideration of this item of business and resumed the Chair.

611 PLANNING APPLICATION

611

**Erection of off-road carport, sheds and extension to existing rear deck:
Flat 1-1, 14 Grey Place, Greenock (15/0078/IC)**

There was submitted a report by the Head of Regeneration & Planning on an application for planning permission by Mr J Burleigh for erection of off-road carport, sheds and extension to existing rear deck at Flat 1-1, 14 Grey Place, Greenock (15/0078/IC).

The report recommended that planning permission be granted subject to no development commencing on site until full details of all external materials have been submitted to and approved by the Planning Authority. For the avoidance of doubt, this shall include precise details of all external materials for the outbuildings, car parking space, the works to the boundary wall, the lower level storage space and the screening for the proposed enlargement of the rear deck. This screening is to be erected prior to the enlarged deck being brought into use and retained at all times thereafter, in the interest of visual amenity and to ensure the satisfactory completion of the proposed development.

After discussion, Councillor Rebecchi moved that planning permission be refused as the proposal would have a detrimental impact on the safety of the area. As an amendment, Councillor Campbell-Sturgess moved that consideration of the matter be continued for a site visit to be arranged by the Head of Legal and Property Services in consultation with the Chair.

On a vote, 2 Members for the motion and 8 for the amendment which was declared carried.

Decided: that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Property Services in consultation with the Chair.

LOCAL REVIEW BODY – 7 OCTOBER 2015

remediation work shall not be implemented unless a Remediation Strategy Report has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(iv) that the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill and landscaping material imported onto the site. This report shall contain information of the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc.) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination; and

(v) that prior to the occupation of the dwellinghouse hereby permitted, the specification of waste and recycling containers together with details of the areas where such containers are to be located shall be submitted to and approved in writing by the Planning Authority, to ensure suitable bin and recycling provision for the dwellinghouse.

As an amendment, Councillor Dorrian moved:-

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) for the following reasons:-

(i) as the applicant has not demonstrated any operational need or any exceptional or mitigating circumstances that would justify the erection of a new dwellinghouse and barn in this Green Belt location. The proposal is therefore contrary to policies SDS8, ENV2 and RES7 of the 2014 Inverclyde Local Development Plan; and

(ii) as the proposed dwellinghouse and barn are located away from the nearest adjacent buildings and some distance back from the public road. This will give the appearance of sporadic development within the countryside and not accord with the guidance within PAAN8 and PAAN9.

On a vote, 2 Members voted for the motion and 2 for the amendment. There being equality in voting, the Chair exercised his casting vote in favour of the motion which was declared carried.

Decided:

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-

(i) that prior to the commencement of works on site, samples of all external materials to be used in construction be submitted to and approved in writing by the Planning Authority. Works shall then proceed as approved unless an alternative is agreed in writing by the Planning Authority, to ensure the proposed materials are acceptable;

(ii) that an archaeological watching brief, to be carried out by a suitably qualified organisation, shall be implemented during all ground disturbances. The organisation shall be afforded access at all reasonable times to allow them to observe works in progress and record items of interest and finds. A method statement for the watching brief will be submitted to and approved in writing by the Planning Authority prior to the commencement of works on site, to allow for recording and recovery of antiquity;

(iii) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential requirements for remediation work shall not be implemented unless a Remediation Strategy Report has been submitted to and approved, in writing by the Planning Authority, to ensure that all

LOCAL REVIEW BODY – 7 OCTOBER 2015

contamination issues are recorded and dealt with appropriately;

(iv) that the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill and landscaping material imported onto the site. This report shall contain information of the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc.) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination; and

(v) that prior to the occupation of the dwellinghouse hereby permitted, the specification of waste and recycling containers together with details of the areas where such containers are to be located shall be submitted to and approved in writing by the Planning Authority, to ensure suitable bin and recycling provision for the dwellinghouse.

**(b) Erection of 77.8m to blade tip wind turbine:
36 Earnhill Road, Greenock (14/0392/IC)**

It was noted that this application for review had been withdrawn.

**(c) Erection of a tower house:
Levan Wood, Dunvegan Avenue, Gourock (15/0049/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the erection of a tower house at Levan Wood, Dunvegan Avenue, Gourock (15/0049/IC), consideration of which had been continued from the meeting held on 2 September 2015 for an unaccompanied site inspection.

Councillors Dorrian, Loughran, Nelson, Rebecchi and Wilson participated in consideration of this item of business.

After discussion Councillor Rebecchi moved:-

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) as the site falls within part of the open space serving the residential development at Dunvegan Avenue and is thus contrary to Policy ENV4 of the Local Development Plan which seeks to support, safeguard and, where practicable, enhance areas of open space of value in terms of their amenity to their surroundings.

As an amendment, Councillor Dorrian moved:-

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-

(i) that a visibility splay of 2.4 x 43.0 x 1.05 m shall be achieved at the junction of the driveway with Dunvegan Avenue prior to the house (hereby approved) being occupied and thereafter maintained in perpetuity, in the interests of road safety on Dunvegan Avenue;

(ii) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the

LOCAL REVIEW BODY – 7 OCTOBER 2015

treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(iii) that the presence of any suspected contamination that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential remediation requirements shall not be implemented unless a Remediation Strategy has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(iv) that the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill or landscaping material imported onto the site. This report shall contain information of the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc.) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination;

(v) that no development shall commence until full details of tree and shrub planting including details of distribution on site have been submitted to and approved in writing by the Planning Authority, to ensure the provision of a quality landscape setting for the house hereby approved;

(vi) that no development shall commence until full details of foul drainage and surface water systems have been submitted to and approved, in writing by the Planning Authority, in the interests of the protection of trees covered by the Levan Wood Tree Preservation Order;

(vii) that no trees shall be removed without the prior written approval of the Planning Authority, in the interests of the protection of trees covered by the Levan Wood Tree Preservation Order;

(viii) that no development shall commence until the habitat survey submitted with the planning application has been updated, submitted to the Planning Authority and approved in writing, to safeguard the interests of protected species; and

(ix) that no development shall commence until samples of all external materials have been submitted to and approved, in writing by the Planning Authority: development thereafter shall proceed utilising the approved materials, unless the Planning Authority gives its prior written approval to any alternatives, to ensure a continuity of finishing materials in this part of Gourrock.

On a vote, 2 Members voted for the amendment and 3 for the motion which was declared carried.

Decided:

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) as the site falls within part of the open space serving the residential development at Dunvegan Avenue and is thus contrary to Policy ENV4 of the Local Development Plan which seeks to support, safeguard and, where practicable, enhance areas of open space of value in terms of their amenity to their surroundings.